

Directorate General
Central Industrial Security Force
(Ministry of Home Affairs)

Block No. 13, CGOs Complex,
Lodhi Road, New Delhi-110003

No. V-15014/1/Instructions/2/L&R/-472

Dated: 22 May, 2014

CISF CIRCULAR NO. 18/2014

Sub:- Drafting of charge sheet: use of abusive/filthy language : Reg.

DG, CISF has observed, while considering a revision petition in respect of an enrolled member of the Force, that the charge sheet issued to the individual has mentioned verbatim the abusive language and words used by him against his seniors.

2. The charge memorandum under Rule 36 of CISF Rules 2001 has following four parts:

- i) Statements of articles of charge : Annexure-I
- ii) Statements of imputation of misconduct or misbehaviour in support of articles of charge : Annexure-II
- iii) List of documents by which the articles of charge framed are proposed to be sustained : Annexure-III
- iv) List of witnesses by whom the articles of charge framed are proposed to be sustained : Annexure-IV

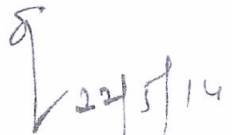
3. The statement of articles of charge (Annexure-I) has to be drafted very carefully and the language used has to be within the limits of decency and prescribed official language. The tenor of the words used by alleged official can still be reflected as use of unparliamentary language in the statement of articles of charge without using those words in verbatim as it may go to the apex level in various organs of the Government i.e. Executive, Legislative and Judiciary. More so, in our case a large number of women personnel are serving in CISF. Such abusive words are derogatory to the dignity of women. This creates an embarrassment for all officers while discharging their role as disciplinary, appellate and revisioning authority.

4. Therefore, DG, CISF has desired that such language should not be used verbatim in the statement of articles of charge (Annexure-I) of the charge memorandum. The appropriate word that may be used is 'unparliamentary language' or 'abusive/filthy language'.

5. The abusive word/language in verbatim may become part of enquiry in case any witness of the incident deposes so during the course of enquiry.

6. All the disciplinary authorities under your administrative control/staff dealing with the disciplinary matters may be directed to avoid using abusive/filthy language word by word in the statement of article of charge (Annexure-I) and must exercise proper care in this regard.

7. This issues with the approval of DG,CISF.


(S.B. SINGH)

INSPECTOR GENERAL (HQRS)

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3. All Zonal/PlantDisG including DAE,DOS,GBS,SSG,DMRC & RTCs.
4. All Commandants/Res.Bns/Group HQrs CISF.
5. All Dy.Commandants/Asstt.Commandants/OIC,CISF Units.

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1. PS to DG/SDG(HQrs).
2. PS to IG(HQ)/IG (Adm).
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