

प्रावधिकता
अति-तत्त्वाल

केन्द्रीय औद्योगिक सुरक्षा बल
(गृह मंत्रालय)

ब्लाक-13, सीजीओ कम्पलेक्स,
लोधी रोड, नई दिल्ली-110003

मुख्यालय स्थापना:

संख्या ई-42099/01/वी0आर0आर0/अन्य पद/मु.स्था/1284

दिनांक 26 अगस्त 2025.

अंतर कार्यालय टिप्पणी

विषय- REQUEST ROOM OF DG, CISF (FOR PHYSICAL APPEARANCE FOR GRIEVANCE REDRESSAL):REG.

कृपया उपरोक्त विषय पर बल मुख्यालय नई दिल्ली के पत्र सं0 (2563) दिनांक 22.08.2025 (प्रति संलग्न) का संदर्भ ग्रहण करें।

2. संदर्भित पत्र की प्रति इस अं0क0टि0 के साथ संलग्न कर यह अनुरोध किया जाता है कि शाखा स्तर पर पदस्थ बल कार्मिकों को संदर्भित पत्र में प्रदत्त निर्देशानुसार सूचित करते हुये आवश्यक कार्यवाही करने का कष्ट करें।

संलग्न:- यथापरोक्त।

दीपक मुद्गल
(दीपक मुद्गल) 26/8/25

वरिष्ठ प्रशासनिक अधिकारी/प्रशासन

26/8/25

समस्त शाखा प्रभारी, बल मुख्यालय नई दिल्ली।

Block No-13, CGO Complex
Lodhi Road, New Delhi-3

AIG / ADM
Dated: 22/08/2025

No.E-38018/28/Estt.II/DG(RR)/2024/ 2563

To

All Sector IsG including Director/NISA Hyd and IG/Trg HQrs. Delhi

Sub: REQUEST ROOM OF DG/CISF (FOR PHYSICAL APPEARANCE FOR GRIEVANCE REDRESSAL) : REG.

Please refer to this Dte letter of even No. (3246) dated 07.10.2024 on the above subject.

02. It is to intimate that DG, CISF will be holding Request Room of CISF personnel in the month of September 2025. Scheduled date of holding of RR of DG, CISF will be circulated shortly.

03. Representations for Request Room of DG, CISF in respect of those personnel who have not availed this opportunity earlier may be forwarded to this Dte. by 31.08.2025 positively with specific views/recommendations of Sector IsG. Grievance and request should be clearly mentioned by the individual in the representation and latest legible supporting documents should also be attached.

04. While forwarding the representations, Sector IsG may carry out the following exercise:-

- In case of self medical treatment/grounds, the individual may be got assessed by a Medical Board.
- In case of medical treatment/grounds of other members of family, Unit Commander will detail a suitable representative to identify the exact problem and verification report of Unit Commander be forwarded to this Dte.
- All contentions of the individual may be examined and comments/views of Sector IsG may be mentioned against each contention.
- Details whether the above personnel have appeared before Sector IsG in VRR/RR or not, and reasons of regret of their request be mentioned.
- Sector IsG should clearly mention whether the request of the individual is recommended/not recommended with specific reasons.

05. Grievances/representations for RR of DG, CISF which do not pertain to Estt Branch may be directly forwarded to concerned Branches of FHQ under intimation to this Estt Branch and concerned Branch will submit its comments with brief of the case in the prescribed proforma to Estt-II Branch immediately.

06. Requests/representations received without mentioning grievance, request, without specific views/recommendations of Sector IsG and supporting documents will not be entertained.

22/8/25
(डी० एस० डेनियल धनराज)
सहायक महानिरीक्षक/स्थापना

Copy to: The SDG/APS, ADG North and South - for kind information please.

Internal:-

1. Pr. Staff Officer to DG, CISF
2. PS to IsG (Pers/Adm/Tech & Prov and Fire)
3. All AIsG - Prescribed proforma is enclosed herewith for necessary action as mentioned above at para-6.
4. AIG/Tech - For placing on CISF website

A	DETAILS OF THE CASE:- REQUEST ROOM OF DG, CISF ON .08.2025	
	1	CISF No., Rank, Name
	2	Present Unit
	3	Date of Joining
	4	DOB
	5	Home State/Sector
	6	Due for
	7	SHAPE Category
B.	Request of the individual	
C.	Remark of Sector IG:	
D.	Remarks if any :-	
E.	Orders of DG, CISF	