



महानिदेशालय/ DIRECTORATE GENERAL
केन्द्रीय औद्योगिक सुरक्षा बल/ CENTRAL INDUSTRIAL SECURITY FORCE
(गृह मंत्रालय)/(MINISTRY OF HOME AFFAIRS)

ब्लॉक 13 सी.जी.ओ. कॉम्प्लेक्स/ BLOCK-13, CGO COMPLEX,
लोधी रोड, नई दिल्ली -03/ LODHI ROAD, NEW DELHI

No.E-16015/SVP-NPA/DEP/2021/PERSII/-121602-(E) / 778

Dated : 07-11-2025

To,

1. ADsG(APS/North/South)
2. All Sector IsG Concerned including NISA(H) and IG(Trg.)

Subject :- **FILLING UP THE VACANCY IN IB ON DEPUTATION BASIS :REG.**

Nominations are invited to the post of (i) Deputy Director/Executive in the Pay Level-13A (ii) Joint Deputy Director/Executive in the Pay Level-12 and (iii) Assistant Director/Executive in the Pay Level-11 in Intelligence Bureau, New Delhi as per Annexure-II circulated by IB New Delhi (Copy enclosed).

2. It is, therefore, requested that nominations of willing and eligible officers in the rank of DIG/Exe (**Pay Level-13A only**), Comdt./Exe (**Pay Level-12 only**) and DC/Exe (**Pay Level-11 only**) for the subject posts in IB who haveing eligiblity criteria mentioned below and fulfil the norms of MHA's deputation policy dated 22.11.2016 and DoPT OM dated 17.06.2010, may kindly be sent Annexure-II alongwith Annexure-A, supporting certificate / documents in respect of claimed educational qualification and experience (duly attested) to this Directorate in **hard** and soft copy for consideration through concerned ADsG by **17.11.2025 positively**. Nominations which are not routed through ADsG concerned or received with incomplete records or received after due date, will summarily rejected.

(A) **For the post of Deputy Director/Exe**

Name of Post and Pay Level	Deputy Director/Exe and Level-13A
Eligibility Criteria Mandatory	Holding analogous posts on regular basis in the parent cadre or Department (which is equivalent to the rank of DIG in CISF); AND (b) possessing the following educational qualifications and experience namely: (i) Bachelor's Degree from a recognized university or institute; (ii) Five years' experience in field of intelligence work/counter intelligence/counter terrorism/counter espionage/Administrative work/Accounts/Sports administration etc.

(B) **For the post of Joint Deputy Director/Exe**

Name of Post and Pay Level	Joint Deputy Director/Exe and Level-12
Eligibility Criteria Mandatory	Holding analogous posts on regular basis in the parent cadre or Department (which is equivalent to the rank of Comdt./Exe in CISF); AND

- (b) possessing the following educational qualifications and experience namely:
 (i) Bachelor's Degree from a recognized university or institute;
 (ii) 10 years' provided 5 years' experience in intelligence work.

(C) For the post of Assistant Director/Exe

Name of Post and Pay Level	Assistant Director/Exe and Level-11
Eligibility Criteria Mandatory	Holding analogous posts on regular basis in the parent cadre or Department (which is equivalent to the rank of DC/Exe in CISF) ; AND (b) possessing the following educational qualifications and experience namely: (i) Bachelor's Degree from a recognized university or institute; (ii) 07 years' provided 5 years' experience in intelligence work.

3. Other essential conditions prescribed by IB as under:-

(i) Minimum 03 years cooling off period from last deputation, if any. (ii) Officers should not have undergone more than 1 deputation prior to his (iii) Maximum age limit for appointment by deputation should not exceed 56 years.

(iv) the deputation tenure is initially for 03 years further extendable upto 07 years on yearly basis.

ANNEXURE-A

S. NO.	Force No., Rank, Name (Ms.), Unit/Sector	D.O.B.	Age as on closing date	D.O.A with initial rank	Service as on closing date	D.O.P. (each rank)	Edu. Qual. (supporting document attached)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

Present Pay Level	Experience (supporting document attached)	Details of Major/Minor		Details of Hard Area service, if any.	Details of previous deputation /UN Mission/aboard, if any done	SHAPE Category	Remarks
		Major	Minor				
(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)

4. This has the approval of the competent authority

Digitally signed by
 धर्मवीर यादव
 DHARMVEER YADAV,
 वरिष्ठ कमाण्डेंट/कार्मिक
 SR. COMMANDANT/PERS,
 FHQ NEW DELHI,
 07-11-2025

Copy to:-

All Branch(es), FHQrs., New Delhi - For similar action, please
 I/C EDP Cell - To upload this letter on CISF website, please.

BIO-DATA/ CURRICULUM VITAE PROFORMA**Post applied for:**

1. Name and Address (in Block Letters)	
2. Date of Birth (in Christian era)	
3. i) Date of entry into service	
ii) Date of retirement under Central/ State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/experience possessed by the officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/ Office at the time of issue of Circular and issue of Advertisement in Employment News. 5.2 In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate .	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	

7. Details of Employment, in chronological order. **Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.**

Office/ Institution	Post held on regular basis	From	To	Pay Band and Grade Pay/ Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme	From	To

8. Nature of present employment i.e. Adhoc or Temporary or Quasi- Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/ organization to which the applicant belongs	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate. 9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organisation			
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details			

11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale			
14. Total emoluments per month now drawn			
Basis Pay in the PB	Grade Pay	Total Emoluments	
15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.			
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief /other Allowances etc., (with break-up details)	Total Emoluments	
16.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)			
16.6 Achievements: The candidates are requested to indicate information with regard to; i) Research publications and reports and special projects ii) Awards/ Scholarships/ Official Appreciation iii) Affiliation with the professional bodies/ institutions/ societies and; iv) Patents registered in own name or achieved for the organization v) Any research/ innovative measure involving official recognition vi) any other information			

17. Please state whether you are applying for deputation (ISTC)/ Absorption/ Re-employment Basis.# (Officers under Central/ State Govt. are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)				
# (The option of 'STC' / 'Absorption' / 'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").				
18. Whether belongs to SC/ST				
19. Contact number				
20. Family details – name, relation and place of residence of dependants. (If any family member and/or close associates are residing in foreign countries, details of the same to be mentioned as per separate sheet attached at Annexure-A.)				
Name	Relation	Contact number	Place of residence	Occupation, if any

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address _____

ANNEXURE-A

(Tick whichever is applicable)

i) I, Shri/Smt/Ms. _____, hereby declare that none of my family members and/or close relatives have previously resided/are currently residing in a foreign country.

OR

ii) I, Shri/Smt/Ms. _____, hereby declare that my family members and/or close relatives have previously resided/are currently residing in a foreign country, as detailed below (attach separate sheet if space insufficient):

Name (S/Shri/Smt./Ms.)	Relation	Passport number and contact number	Full address of residence and period upto which resided	Purpose (permanent resident, employment, education, medical treatment etc.)

Signature (in full)

Place:

Date:

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____.
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed (as the case may be).

Countersigned

(Employer/ Cadre Controlling Authority with Seal)
(not below the rank of Under Secretary in Govt. of India)