

**Directorate General  
Central Industrial Security Force  
(Ministry of Home Affairs)**

Sub: Seventh Central Pay Commission's recommendation – revision of pay scales - amendment of CISF Group-'A' and 'B' Civilian Gazetted Posts, Recruitment Rules – Regarding.

It is intimated that the existing Recruitment Rules of CISF Group-A & B Civilian Gazetted Posts, covering the posts of Assistant Director(Accounts), Senior Administrative Officer, Accounts Officer, Section Officer, Senior Private Secretary and Private Secretary in CISF are required to be revised as per direction of the Ministry.

2. As per DoPT OM No.AB-14017/61/2008-Estt.(RR) dated 13/10/15, the proposed amendments /revision in the Recruitment Rules are required to be placed on the website of respective Ministries/ Departments for 30 days for comments of the stakeholders.

3. In view of the above, the proposed revised Recruitment Rules of Group-A & B Civilian Gazetted Posts, are placed on CISF website for information and comments of the stakeholders, if any, with full justification in accordance with relevant rules within 30 days from the date of issue of this letter.



(Ganga Shankar)

Assistant Inspector General (Pers.)



File No.E-32012/03/RRs/2017/Pers.II/ 793

Dated: 3 Oct, 2019.

AIG(Tech), CISF HQrs

- with a request to upload the communication on CISF website for a period of 30 days for the needful.

  
27/10/19

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GOVERNMENT OF INDIA  
MINISTRY OF HOME AFFAIRS

NOTIFICATION

New Delhi, dated the .....2019.

**GSR.** \_\_\_\_\_ In exercise of the powers conferred by section 22 of the Central Industrial Security Force Act, 1968 (50 of 1968) read with rules 3,4,19 and 20 of the Central Industrial Security Force Rules, 2001, and in supersession of the Central Industrial Security Force, (i) Group 'A' and 'B' Civilian Gazetted Posts Recruitment Rules 2000, (ii) Group-"B" Civilian, Gazetted post, Recruitment Rules 2002 and (iii) Senior Private Secretary to Director General, Recruitment Rules 2013, in so far as they relate to the posts of Assistant Director (Accounts), Senior Administrative Officer, Accounts Officer, Section Officer, Private Secretary and Senior Private Secretary, except in respect of things done or omitted to be done before such supersession, the Central Government hereby makes the following rules regulating the method of recruitment to the Civilian GOs posts i.e. Assistant Director(Accounts), Senior Administrative Officer, Accounts Officer, Section Officer, Private Secretary and Senior Private Secretary in the Central Industrial Security Force namely:-

1. **Short title and commencement.** – (1) These rules may be called the Central Industrial Security Force Group 'A' and 'B' Civilian Gazetted Posts Recruitment Rules, 2019.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of posts, classification and level in the pay matrix.** - The number of said posts, their classification and the level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. **Method of recruitment, age limit, qualification, etc.-** The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in columns (5) to (13) of the said schedule.

4. **Disqualification. - No person,-**

a) Who has entered into or contracted a marriage with a person having a spouse living; or

b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to any of the said posts;

Provided that the Central Government may if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. **Power to relax.** - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions

7. **Saving.-** Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-servicemen, Other Backward Classes, other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

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SCHEDULE

Name of Post	Number of Posts	Classification	Level in Pay Matrix	Whether selection post or non-selection post	Age limit for direct recruits	Educational and other qualification required for direct recruits.
(1)	(2)	(3)	(4)	(5)	(6)	(7)
I. Assistant Director (Accounts)	01* (2019) * Subject to variation dependent on work-load	General Central Service, Group 'A' (Gazetted), Ministerial	Level-II (Rs.67700-208700/-)	Selection Post	Not applicable	Not applicable

Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.	Period of Probation, if any.	Method of Recruitment Whether by direct recruitment or by promotion or deputation/ absorption, and percentage of posts to be filled by various methods.	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation /absorption to be made.	If a departmental Promotion Committee exists, what is its composition?	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(8)	(9)	(10)	(11)	(12)	(13)
Not applicable	Two years for promotees	Promotion failing which by deputation.	<p><b>Promotion:</b></p> <p>Accounts Officer in Level-7 in the Pay Matrix with seven years regular service in the grade.</p> <p><b>Note 1 :</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> <p><b>Deputation :</b></p> <p>Officers under the Central Government/State Governments :</p>	<p><b>Group-'A' Departmental Promotion Committee(for considering promotion)</b></p> <ol style="list-style-type: none"> <li>Chairman/ Member, Union Public Service Commission – Chairman</li> <li>Director General, Central Industrial Security Force - Member</li> <li>Inspector General, (Personnel), Central Industrial Security Force – Member</li> <li>Director/ Deputy</li> </ol>	Consultation with the Union Public Service Commission necessary on each occasion.

		<p>(a) (i) Holding analogous posts on regular basis; or</p> <p>(ii) With five years' regular service in posts in Level-10 (Rs.56100-177500/-) of Pay Matrix or equivalent; or</p> <p>(iii) With six years' regular service in posts in Level-8 (Rs.47600-151100/-) of Pay Matrix or equivalent; or</p> <p>(iv) With seven years' regular service in posts in Level-7(Rs.44900-142400/-) of Pay Matrix or equivalent; and</p> <p>(b) Possessing any one of the following qualifications:</p> <p>(i) A pass in Subordinate Accounts Service or equivalent examination conducted by any of the Organized Accounts Department of the Central Government.</p> <p>(ii) Successful completion of training in Cash and Accounts work in the Institute of Secretariat Training and Management or equivalent and possessing five years' experience in cash, accounts and budget work.</p> <p><b>Note I :</b> The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note II :</b> The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same Organisation / Deptt. of the Central Govt. shall ordinarily not exceed four years. The maximum age limit for appointment by deputation shall be not exceeding fifty-six years as on the closing date of receipt of applications.</p>	<p>Secretary (Finance), Ministry of Home Affairs - Member</p>	
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(1)	(2)	(3)	(4)	(5)	(6)	(7)
2. Senior Administrative Officer	02* (2019) * Subject to variation dependent on work-load	General Central Service, Group 'A' (Gazetted), Ministerial	Level-11 (Rs.67700-208700/-)	Selection Post	Not applicable	Not applicable

(8)	(9)	(10)	(11)	(12)	(13)
Not applicable	Two years for promotees	Promotion failing which by deputation.	<p><b>Promotion:</b></p> <p>Section Officers of Central Industrial Security Force in Level-7 of the Pay Matrix with seven years' regular service in the grade and have successfully completed the prescribed pre-promotional course or courses from Institute of Secretariat Training and Management (ISTM) as prescribed.</p> <p><b>Note 1 :</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p><b>Deputation :</b></p> <p>Officers under the Central Government/State Governments :-</p> <p>(a) (i) Holding analogous posts on regular basis; or</p> <p>(ii) With five years' regular service in posts in Level-10 (Rs.56100-177500/-) of Pay Matrix or equivalent; and</p> <p>(b) Possessing five years' experience in administration, establishment and accounts matters.</p>	<p><b>Group-'A' Departmental Promotion Committee (for considering promotion).</b></p> <ol style="list-style-type: none"> <li>Chairman/Member, Union Public Service Commission - Chairman</li> <li>Director General, Central Industrial Security Force - Member</li> <li>Inspector General/ (Personnel) Central Industrial Security Force - Member</li> <li>Director/ Deputy Secretary, Ministry of Home Affairs - Member</li> </ol>	<p>Consultation with the Union Public Service Commission necessary on each occasion.</p>

			<p><b>Note I :</b> The departmental officers in the feeder category who are in the direct line of promotional shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note II :</b> The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed <b>four</b> years. The maximum age limit for deputation will be fifty-six years as on the closing date of receipt of application).</p>	
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(1)	(2)	(3)	(4)	(5)	(6)	(7)
3. Accounts Officer	04* (2019) * Subject to variation dependent on work-load	General Central Service, Group 'B' (Gazetted), Ministerial	Level-7 (Rs.44900-142400/-)	Selection Post	Not applicable	Not applicable

(8)	(9)	(10)	(11)	(12)	(13)
Not applicable	Not applicable	i) 50% by promotion failing which by deputation.  (ii) 50% by deputation.	<p><b>Promotion:</b></p> <p>Accountants in Level-6 in the Pay Matrix with five years' regular service in the grade and have successfully completed the prescribed pre-promotional course or courses from Institute of Secretariat Training and Management (ISTM) as prescribed.</p> <p><b>Note I :</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion</p>	<p><b>Group-'B' Departmental Promotion Committee (for considering promotion) :</b></p> <ol style="list-style-type: none"> <li>Inspector General ( Personnel), Central Industrial Security Force - Chairman</li> <li>Deputy Inspector General (Personnel), Central Industrial Security Force - Member</li> <li>Assistant Inspector</li> </ol>	Consultation with the Union Public Service Commission is not necessary.

		<p>to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p><b>Deputation :</b></p> <p>Officers under the Central Government/State Governments/UTs :</p> <p>(a) (i) holding analogous posts on regular basis; or</p> <p>(iii) with five years' regular service rendered after appointment to the post on regular basis in Level-6 of Pay Matrix or equivalent in the parent cadre or department ; and</p> <p>(b) Possessing any one of the following qualifications:</p> <p>(i) A pass in Subordinate Accounts Service examination conducted by any of the Organized Accounts Department of the Central Government ✓</p> <p>(ii) Successful completion of training in Cash and Accounts work from the Institute of Secretarial Training and Management or recognized Institution and a minimum of 3 years experience in cash, accounts and budget work.</p> <p><b>Note I :</b> The departmental officers in the feeder category who are in the direct line of promotional shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note II :</b> The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for deputation will be fifty-six years as on the closing date of receipt of applications.</p>	<p>General (Personnel), Central Industrial Security Force - Member</p>	
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(1)	(2)	(3)	(4)	(5)	(6)	(7)
4. Section Officer	09* (2019) * Subject to variation dependent on work-load	General Central Service, Group 'B' (Gazetted), Ministerial	Level-7 (Rs.44900-142400/-)	Selection Post	Not applicable	Not applicable

(8)	(9)	(10)	(11)	(12)	(13)
Not applicable	Not applicable	Promotion	<p><b>Promotion:</b></p> <p>Assistants of Central Industrial Security Force in Level-6 (Rs.35400-112400/-) of Pay Matrix with five years' regular service in the grade and have successfully completed the pre-promotional course or courses from Institute of Secretariat Training and Management (ISTM) as prescribed.</p> <p><b>Note :</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p>	<p><b>Group-'B' Departmental Promotion Committee (for considering promotion) :</b></p> <ol style="list-style-type: none"> <li>Inspector General (Personnel), Central Industrial Security Force – Chairman</li> <li>Deputy Inspector General (Personnel), Central Industrial Security Force – Member</li> <li>Assistant Inspector General (Personnel), Central Industrial Security Force – Member</li> </ol>	Consultation with the Union Public Service Commission not necessary.

(1)	(2)	(3)	(4)	(5)	(6)	(7)
5. Senior Private Secretary	01* (2019) * Subject to variation dependent on work-load	General Central Service, Group 'B' (Gazetted), Ministerial	Level-8 (Rs.47600-151100/-)	Selection Post	Not applicable	Not applicable

(8)	(9)	(10)	(11)	(12)	(13)
Not applicable	Not applicable	Promotion failing which by deputation.	<p><b>Promotion:</b></p> <p>Private Secretary in Central Industrial Security Force in Level-7 (Rs.44900-142400/-) of Pay Matrix with two years regular service in the grade.</p> <p><b>Note :</b> Where juniors who have completed their qualifying or</p>	<p><b>Group-'B' Departmental Promotion Committee (for considering promotion) :-</b></p> <ol style="list-style-type: none"> <li>Inspector General (Personnel)</li> </ol>	Consultation with the Union Public Service Commission not necessary.



		<p>eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p><b>Deputation:</b></p> <p>Officers holding the post of Stenographer under the Central Government :</p> <p>(a) holding analogous post on regular basis in the parent cadre or department; or</p> <p>(b) with two years regular service in the Private Secretary grade rendered after appointment thereto on regular basis in Level-7 or equivalent in the parent cadre or department.</p> <p><b>Note I :</b> The departmental officers in the feeder category who are in the direct line of promotional shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note II :</b> The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for deputation will be fifty-six years on the last date of application).</p>	<p>Central Industrial Security Force – <b>Chairman</b></p> <p>2. Deputy Inspector General, (Personnel), Central Industrial Security Force - <b>Member</b></p> <p>3. Assistant Inspector General (Personnel), Central Industrial Security Force - <b>Member</b></p>	
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(1)	(2)	(3)	(4)	(5)	(6)	(7)
Private Secretary	06* (2019) * Subject to variation dependent on work-load	General Central Service, Group 'B' (Gazetted), Ministerial	Level-7 (Rs.44900-142400/-)	Selection Post	Not applicable	Not applicable

(8)	(9)	(10)	(11)	(12)	(13)
Not applicable	Not applicable	Promotion failing which by deputation.	<p><b>Promotion:</b></p> <p>Stenographer Grade-I in Central Industrial Security Force in Level-6 in the Pay Matrix with five years' regular service in the grade.</p> <p><b>Note :</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p><b>Deputation :</b></p> <p>Officers holding the post of Stenographer under the Central Government/Central Armed Police Forces :</p> <p>(a) (i) holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) with five years' service in the Stenographer grade in Level-6 or equivalent in the parent cadre or department; and</p> <p>(b) Possessing five years' experience in Stenographic work (English/ Hindi).</p> <p>(The departmental officers in the feeder category who are in the direct line, of promotional shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. The</p>	<p><b>Group-'B' Departmental Promotion Committee (for considering promotion) :-</b></p> <p>1. Inspector General (Personnel), Central Industrial Security Force - <b>Chairman</b></p> <p>2. Deputy Inspector General (Personnel), Central Industrial Security Force - <b>Member</b></p> <p>3. Assistant Inspector General (Personnel), Central Industrial Security Force - <b>Member</b></p>	Consultation with the Union Public Service Commission not necessary.

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			<p>period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications).</p>		
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