

**EMAIL MESSAGE**

**TO :** THE SDG(APS) & ADG(NORTH) CISF  
ALL SECTOR IsG, CISF INCLUDING IG(NISA & TRG.)

**FROM :** DIRECTORATE GENERAL, CISF, NEW DELHI-03

**NO.E-16015/03/UNDPKO/2018/PERS.II/ 949** DATED: 26 NOVEMBER, 2019

**NOMINATION FOR DIFFERENT POSTS TO THE UN POLICE DIVISION'S STANDING POLICE CAPACITY(SPC) AT UN LOGISTICS BASE (UNLB) AT BRINDISI, ITALY (.)** IT HAS BEEN INTIMATED BY MHA THAT POLICE DIVISION, UNHQ THROUGH PMI TO UN HAS SOUGHT NOMINATION OF ELIGIBLE AND WILLING OFFICERS OF THE RANK OF **DIG/IG FOR THE POST OF TEAM LEADER (P-5 LEVEL)** TO THE UN POLICE DIVISION'S STANDING POLICE CAPACITY(SPC) AT UN LOGISTICS BASE(UNLB) AT BRINDISI, ITALY (.) THE JOB DISCRPTION AND THE ELIGIBILITY CRITERIA/QUALIFICATION OF THE POST TITLE OF TEAM LEADER (P-5 LEVEL) {NO.2019-SPC-75904/75905-DPO} IS ENCLOSED HEREWITH AS CIRCULATED BY UNITED NATIONS AND RECEIVED THROUGH MHA (.) IT IS REQUESTED TO FORWARD THE NOMINATION OF ELIGIBLE AND WILLING OFFICERS WHO FULFILL ALL REQUIREMENTS FOR THE POST AS DESCRIBED IN JOB DESCRIPTIONS TO THIS DIRECTORATE BY **15.12.2019 POSITIVELY [NOMINATION IN PDF FILE (EACH OFFICER FOR EACH POST SEPARATELY) THROUGH E-MAIL ID: aigpers@cisf.gov.in) AND HARD COPY THROUGH QUICKEST MEANS]** (.) WHILE FORWARDING THE NOMINATIONS, REQUISITE PROFORMA ALONG WITH THE FOLLOWING DOCUMENTS DULY VERIFIED WITH ALL RESPECTS MAY ALSO BE SENT TO THIS DIRECTORATE :-

I	UNITED NATIONS PERSONAL HISTORY PROFILE (PHP) FORM (P-11) DULY COMPLETED AND SIGNED BY THE NOMINATED CANDIDATE.
II.	UNITED NATIONS EMPLOYMENT AND ACADEMIC CERTIFICATION [ATTACHMENT TO PERSONAL HISTORY PROFILE (P-11)] FORM DULY COMPLETED AND SIGNED BY THE NOMINATED CANDIDATE AS WELL AS THE RELEVANT LOCAL AUTHORITY ( <b>EAC FORM LAST COLUMN MAY PLEASE BE SIGNED BY THE ANY OFFICER AT SECTOR OR ZONAL LEVEL WITH DULY AFFIXED STAMP</b> ).
III	PERSONAL DETAILS AS PER ANNEXURE-I
IV	HUMAN RIGHTS CERTIFICATE MUST BE INCLUDED.

APART FROM THIS, THE FOLLOWING INSTRUCTIONS MAY ALSO PLEASE BE ADHERED TO BEFORE FORWARDING THE NOMINATIONS (.)

1	NO MODIFIED FORMAT OTHER THAN THE SPECIMEN ENCLOSED DULY TYPED WILL BE ENTERTAINED/ACCEPTED AS IT INVITES LOT OF OBSERVATION FROM UNHQ (UNDPKO) WHILE FINALIZING THE NOMINATIONS. HAND WRITTEN PHP/EAC WILL NOT BE ENTERTAINED. IT MAY BE ENSURED THAT THE PHOTOGRAPHS OF THE OFFICER APPLYING FOR THE POST SHOULD BE PLACED ON THE FRONT SIDE OF P-11 FORM AND SIGNATURE IN THE LAST PLACE AT RELEVANT PLACE.
2	OFFICERS ARE CLEAR FROM DE/VIG ANGLES.
3	IT MAY BE ENSURED THAT THE OFFICER COMPLETED HIS/HER COOLING OFF PERIOD I.E 03 YEARS FROM ONE DEPUTATION TO ANOTHER.

THE FOLLOWING INFORMATION IN RESPECT OF THE OFFICER MAY ALSO BE FORWARDED TO THIS DIRECTORATE IN THE FOLLOWING PROFORMA :-

SN.	Rank	Name	Unit	DoB	DoA	Edn./Qualifi- cation	DE/Vig Clearance	Earlier deputation tenure if any From- To
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

NOMINATIONS RECEIVED AFTER DUE DATE AND INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED (.) IT IS ALSO INFORMED THAT THE NOMINATIONS RECEIVED BY THIS HQRS WILL BE SENT TO MHA ONLY AFTER TAKING INTO CONSIDERATION OPERATIONAL/ ADMINISTRATIVE AND OTHER REQUIREMENTS OF THE DEPARTMENT (.) MSG ENDS //

  
**(GANGA SHANKAR)**

**ASSTT. INSPECTOR GENERAL (PERS)**

**Internal :-**

1. PS to IsG(Tech & Pro/ Pers/Adm/Trg), FHQrs. :- For information of concerned IsG, please.
2. All DIsG, CISF HQrs. :- For information, please.
3. AIG(Tech) CISF HQrs. :- With a request to upload the communication in CISF Website, please.



# United Nations Secretariat

*Vacancy Announcement for Positions in the Department of Peace Operations  
requiring official secondment from national governments of Member States of the United Nations Organization*

**VACANCY ANNOUNCEMENT NUMBER**

2019-SPC-75904/75905-DPO (MULTIPLE POSTS)

**DEADLINE FOR APPLICATIONS**

7 February 2020

**POST TITLE AND LEVEL**

Team Leader, P-5

**DUTY STATION**

BRINDISI

**ORGANIZATIONAL UNIT**

DEPARTMENT OF PEACE OPERATIONS

**INDICATIVE MINIMUM GROSS ANNUAL**

U.S. Dollars 115,134.00

**REMUNERATION (NOT INCLUDING POST ADJUSTMENT)**

CIRCULATION LIMITED TO MEMBER STATES. APPOINTMENTS ARE LIMITED TO SERVICE ON POSTS FINANCED BY THE SUPPORT ACCOUNT OF PEACE OPERATIONS.

*United Nations Core Values: Integrity, Professionalism and Respect for Diversity*

**RESPONSIBILITIES:** Under the direct supervision of the Chief of the Standing Police Capacity (SPC), the Team Leader acts as one of three principal managers in the office. The SPC is a UN Police mechanism that provides support for start-up police components in new UN peace operations, as well as assists existing operations on a continual basis. The Team Leader manages and contributes to a wide portfolio of law enforcement operational issues. S/he supervises PC personnel, including other advisers and specialists, on matters concerning police reform, community policing, transnational organized crime, public order, police planning, crime investigation and training. Specific duties include: It is expected that the incumbent works and leads SPC police teams as well as police component in a field mission from a period varying from one week up to three months and beyond. The Team Leader will also be from time to time involved in technical and strategic assessment missions in new and current peace operations.

When at the SPC Headquarters, the incumbent, in co-operation with other Team Leaders and the Special Assistant to the Chief of the SPC, sets and monitors detailed work plans for his/her team in order to prepare SPC personnel for field assignments. S/he interacts closely with relevant Heads of Section in the Police Division, DPKO in conceptualizing and planning field assignments for SPC and identifying specific needs and challenges of police components in UN peace operations. When deployed to the field, the incumbent manages a team to ensure the implementation of SPC's specific terms of reference for its assignments, both during the start-up phase of police components in new UN peace operations and while assisting police components in existing operations. Under the direction of the Chief/SPC, the incumbent works to infuse the relevant Security Council resolutions, policies and directives of DPKO as well as the applicable Terms of Reference in all aspects of SPC's work and identifies and ensures the implementation of best police practices into the day-to-day activities of his/her team. From the perspective of police operational issues, the incumbent provides advice, assistance and expertise on building national law enforcement institutions and capacity, including, among others, police patrols, investigations, searches and seizures, community policing, crowd control management, and emergency services. It is also expected from the incumbent to manage a team while at the HQ up to a large team of staff including non-SPC staff members when employed in the field.

## **COMPETENCIES:**

**Professionalism:** Competency and mastery of policing activities, including theories and techniques in law enforcement, community safety and capacity-building; conscientious and efficient in meeting commitments, observes deadlines and focuses on achieving results; persistent when faced with difficult problems and challenges; excellent conceptual, analytical and evaluative skills and able to conduct research and analysis; understanding of the functioning and needs of international policing operations in conflict and post-conflict environments, including familiarity of the concepts of conflict prevention, conflict resolution and peace-building; knowledge of capacity-building from the perspective of law enforcement, development and other rule of law matters. Is conscientious and efficient in meeting commitments, observing deadlines and achieving results. Is motivated by professional rather than personal concerns. Shows persistence when faced with difficult problems or challenges. Remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work. **Planning and Organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently. **Teamwork:** Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings. **Leadership:** Serves as a role model that other people want to follow; empowers others to translate vision into results; is proactive in developing strategies to accomplish objectives; establishes and maintains relationships with a broad range of organisations and people to understand needs and gain support; anticipates and resolves conflicts by pursuing mutually agreeable solutions; drives for change and improvements; does not accept the status quo; shows the courage to take unpopular stands. Provides leadership and takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work; demonstrates knowledge of strategies and commitment to the goal of gender balance in staffing. **Managing Performance:** Delegates the appropriate responsibility, accountability and decision-making authority; makes sure that roles, responsibilities and reporting lines are clear to each staff member; accurately judges the amount of time and resources needed to accomplish a task and matches task to skills; monitors progress against milestones and deadlines; regularly discusses performance and provides feedback and coaching to staff; encourages risk-taking and supports staff when they makes mistakes; actively supports the development and career aspirations of staff; appraises performance fairly.

**QUALIFICATIONS:**

**Education:** Advanced university degree (Master's degree or equivalent) in the applied sciences, social sciences or other relevant field. A first level university degree with a combination of relevant academic qualifications and extensive senior experience in law enforcement and community safety issues may be accepted in lieu of the advanced university degree. Graduation from a certified police academy or similar law enforcement training institution is required.

**Work Experience:** A minimum of 10 years of experience in an active national law enforcement Experience in managing multi-disciplinary teams is required. Must be a senior professional police officer on active duty with the rank of Deputy Commissioner, Chief Superintendent or rank equivalent to a full Colonel. Peacekeeping or other international experience in the UN or other international organizations is also required.

**Languages:** English and French are the working languages of the UN. For the post advertised, fluency in oral and written English is required. Fluency in French is desirable.

**Date of Issuance: 7 November 2019**

**Preference will be given to equally qualified women candidates**

HR CERTIFICATE

(8) 7  
(7)

It is certified that \_\_\_\_\_ was neither convicted nor currently under investigation or being prosecuted for any criminal offence including violation of International Human Rights Law and International Humanitarian Law. It is also to certify that Government/Org. of .....(concerned state/Org.) is aware that there is no allegation against him/her as such and he/she has not committed or even involved, by act or omission, the commission of any act that may amount of violations of International Human Rights Law and International Humanitarian Law.

To be signed by an officer  
Not below the rank of DIG/Director