

E-MAIL MESSAGE

**TO** : SDG/APS AND ADG/NORTH NEW DELHI  
ALL SECTOR IsG including IsG(NISA & Trg)

**FROM** : DIRECTORATE GENERAL, CISF, NEW DELHI

NO.E-16015/UN-SAAT/2020-2022/PERS.II/ 434

DATED: 24 / 07/2020

**NOMINATIONS OF POLICE OFFICERS FOR DEPLOYMENT WITH UNITED NATION PEACEKEEPING MISSIONS (UN SAAT 2020-2022) FOR MALE & FEMALE POLICE OFFICERS (.)** MHA HAS PROPOSED TO ORGANIZE UN-SAAT TEST (UNITED NATIONS ASSISTANCE AND ASSESSMENT TEAM) TENTATIVELY DURING THE MONTH OF SEPTEMBER-OCTOBER, 2020 FOR PREPARING A PANEL OF OFFICERS TO BE NOMINATED FOR SELECTION FOR DEPLOYMENT WITH VARIOUS UN PEACEKEEPING MISSIONS IN SOUTH SUDAN, CYPRUS, ETC., AGAINST THE ROTATIONAL VACANCIES TO BE REPORTED DURING 2020-2022(.) MHA HAVE CALLED FOR NOMINATIONS ONLY **10 POLICE OFFICERS (EQUAL NO. OF FEMALES AND MALES)** OF ELIGIBLE AND WILLING OFFICERS IN THE FOLLOWING RANK STRUCTURE (.)

- COMMANDANT - 01
- DC/EXE - 01
- AC/EXE - 01
- INSPECTOR/EXE - 01
- SI/EXE - 01
- ASI/EXE - 01
- HC/GD - 01

NOMINATIONS OF WILLING AND ELIGIBLE MALE & FEMALE OFFICERS/PERSONNEL **(ONE MALE AND ONE FEMALE IN EACH RANK)** MAY BE FORWARDED TO THIS DIRECTORATE ON OR BEFORE **02.08.2020 REPEAT 02.08.2020 POSITIVELY** IN THE FORMAT ALONGWITH BIO-DATA AND EASP FORM (ENCLOSED) (.) **IT IS REQUESTED THAT SECTOR IsG , AT THEIR LEVEL, MAY PLEASE SELECT BEST NOMINATIONS (01 MALE & 01 FEMALE IN EACH RANK) AND FORWARD THE SAME TO THIS DIRECTORATE IN THE FOLLOWING FORMAT (.)**

**PROFORMA (EXCEL FORMAT)**

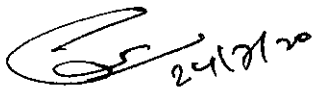
Sl. No.	CISF No.	Rank	Name	PSL No. in the rank	Unit	DOB	DOA	EDN. QLY.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

ACR grading of last five (5) years: Outstanding, Very Good & Good only (at least 03 Very Good or above (2015 to 2019)	Details of Major & Minor Punishments throughout Service and adverse/advisory remarks on record, if any.	DE/Vig. clearance	Medical category under SHAPE-I system with date	Details of Earlier UN/other deputation tenure if any	Particulars of Valid Driving License	Personal Telephone Nos. & Email ID .
(10)	(11)	(12)	(13)	(14)	(15)	(16)

**Certificate:-** It is certified that the above particulars have been checked and verified from their service records. Further, it is also certified that there was not corruption or fraud during the nomination procedures.

WHILE FORWARDING THE NOMINATION, THE INSTRUCTIONS OF MHA SHOULD BE STRICTLY ADHERED TO (A COPY OF MHA LETTER DATED 15.07.2020 IS ENCLOSED) (.) NOMINATED OFFICERS/PERSONNEL SHOULD BE CLEAR FROM DE/VIGILANCE/SEXUAL HARASSMENT ANGLES/HR ANGLE (.) UNIT COMMANDER WILL ENSURE THAT BIO-DATA PROFORMA AND EASP FORM IN RESPECT OF ELIGIBLE/WILLING PERSONS ALONG WITH ALL RELEVANT INFORMATION ARE SENT TO CONCERNED IsG WELL IN TIME (.) THE APPLICATION RECEIVED DIRECTLY OR RECEIVED AFTER DUE DATE WILL NOT BE ENTERTAINED (.) **NIL REPORT IS ALSO REQUIRED** (.) FURTHER, A CERTIFICATE THAT "THERE WAS NO CORRUPTION OR FRAUD DURING THE NOMINATION PROCEDURES" IS ALSO REQUIRED FROM SECTORS (.) MATTER MAY BE GIVEN TOP PRIORITY (.) MSG ENDS (.)

Encl: As above:

  
( GANGA SHANKAR)  
**ASSISTANT INSPECTOR GENERAL/PERS**  
8/10/20

Internal

All AIsG at FHQrs	For information with a request that the contents may be brought into the notice of all concerned under your control and application in the proforma of willing personnel (NGOs) be sent through AIG(Adm).
AIG(Adm), FHQ	For information and necessary action with a request to send the nominations of personnel posted at Directorate in prescribed proforma duly completed in all respects for consideration, please.
AIG(Tech).	With a request to upload the communication in CISF website, please.



No.21023/06/2020-PF-VI

Government of India  
Ministry of Home Affairs  
(Police Division-II)

New Delhi, dated the 15 July, 2020

To

1. **The Chief Secretaries of All States / UTs**
2. **Directors** – IB/CBI/SVP NPA/SPG/NEPA/NICFS/CFSL/ DCPW /NCRB
3. **DsG** - BSF/CRPF/ITBP/CISF/NSG/RPF/BPR&D/SSB/NCB/Assam Rifles/NDRF/NIA.

Subject: - **Conduct of UN SAAT (United Nations Selection Assistance and Assessment Team) 2020-2022 for Police Officers: Regarding.**

Madam/Sir,

This Ministry propose to organize UN SAAT Test (United Nations Assistance and Assessment Team) tentatively during the month of September-October, 2020 for preparing a panel of officers to be nominated for selection for deployment with various UN Peacekeeping Missions in South Sudan, Cyprus, etc. against the rotational vacancies to be reported during 2020-2022.

2. The officers whose names are received through proper channel will be further short listed depending upon the eligibility criteria (indicated in subsequent paras) so that a panel of officers proportionate to the number of anticipated vacancies is prepared. **These short-listed officers will then be called to undergo one week training tentatively in the last week of August, 2020 in English, left hand driving and shooting skill and subsequently to appear before the UN SAAT for test.** The nominated candidate should bring EASP form duly filled-in along with Bio data form in soft/hard copies as per the specimen attached.

3. *In EASP form, the scanned current photograph of the applicant in Uniform and signatures should be pasted at the relevant places. EASP without photographs and signatures will not be entertained.* Candidates have to ensure that, their name(s) mentioned in the EASP form and bio-data are as per the school leaving certificate and the identity card issued by the Department. Candidate must obtain a certificate from the Department that **“the names and others particulars mentioned in the EASP form are correct as per the record”** and the same should be attached with the EASP form along with an attested photocopy of identity card issued by the Department in the present rank.

15-7-2020  
(सस. कुमुकुमार)  
(S. KUMUKUMAR)  
अवर सचिव  
Under Secretary  
मुख्य मंत्रालय/महानगर



4. In order to facilitate, selection of candidates with right skills required by United Nations Department of Peace Keeping Operations, it is requested that, the candidate must be advised to fill-up their field of specialization and proficiency in foreign language distinctly in the EASP as per SAAT guidelines and skills sets requirement for deployment of police officers in UN Missions enclosed with this invitation .**If any new SAAT guidelines and skills sets are informed by Police Division, UNHQ , the same will be informed and replaced with existing one. MHA's website may please be checked regularly for further information.**

5. Based on the result of the UN SAAT, a panel of officers will be prepared. Passing of UN SAAT test is the minimum requirement for deployment with UN Mission. Merely passing of the UN SAAT is no guarantee for selection for deployment. It will be our endeavor to deploy the officers in the order of their position in merit list prepared on the basis of UN SAAT test. However, UN does not consider the merit position as the sole criteria for selection for deployment. Validity of UN SAAT test is for 2 years only.

6. During the deployment with UN Missions after selection from the panel, the selected officers will get subsistence allowance from UN while on such deployment. They will be entitled to draw their salary and other allowances from the same organization from where they were drawing before such deployment. They may also be allowed to retain Government accommodation, telephone etc, if any, during the tenure of such deployment.

7. The State government/UTs/CAPFs/CPOs are requested to nominate **maximum 10 police officers (equal no of females and males) latest by 11<sup>th</sup> August, 2020 alongwith their filled-up bio-data, EASP and nominal roll (in attached proforma) who fulfill the following eligibility conditions :-**

- i) The level of officers deputed- from Head Constables to SSP/Commandant from States, UTs, CAPFS and other organizations.
- ii) The candidate should be Graduate.
- iii) Possesses four wheeler valid driving license.
- iv) Must have completed 08 years of active police service/experience including training period as on date of calling nominations.
- v) Above 25 years of age as on date of calling nominations.
- vi) Must have good command over English Language (Spoken as well as Written).
- vii) IPS officers who have completed 08 years of regular service including basic training. (IPS officers should not be debarred from Central Deputation/ Foreign training).
- viii) Nominated officers should be clear from Cadre /Vigilance angle.
- ix) Necessary cadre clearance from the State Government/CAPFs /any other lending organization concerned should be available.

  
15.7.2020

(स. नरेश कुमार)  
(S. NARSH KUMAR)  
अवर सचिव  
Under Secretary  
गृह विभाग /MHA

- x) The officers having previous UN Mission deployment , must have completed a cooling off period of **three years** as on the date of issue of circular starting from the date of repatriation/end of previous UN Mission.
- xi) Officers proceeding on retirement/superannuation within a period of three years from the date of issue of the circular calling nominations may not be nominated.
8. The State Government/UTs/CPOs/CAPFs are further requested that the officers who had passed the UN SAAT 2018-2020 test held in 2018 but their nominations could not be forwarded for deployment so far can also be nominated to re-appear for UN SAAT test 2020-2022 over and above the cap of nominating ten(10) police officers. The proforma of required bio-data, nominal roll, HR Certificate and EASP are enclosed for filling up and submitting through proper channel.
9. The State Government/UTs/CPOs/CAPFs are also requested to certify separately while forwarding the nominations that "there was no corruption or fraud during the nomination procedures". **This certification has become mandatory now.**
10. It will be the responsibility of the sponsoring organizations to ensure that the nominated officers fulfill all the eligibility conditions. Failure to meet the above guidelines may result in the cancellation of the candidature and even repatriation of the officer at his own cost. **Direct applications and nominations received after due date will not be entertained.** The nomination letter and all requisite documents must be submitted through email in PDF format to **police2-un@mha.gov.in**.

Encl :1. Bio-data proforma.

2. Profoma for nominal roll.
3. Format of EASP
4. HR Certificates

Yours faithfully

  
(S.Muthukumar)

Under Secretary to the Government of India

☎:23092527

Copy to:-

1. Directors General of Police of All States/UTs.
2. Director (UNP), Ministry of External Affairs, JNB-2029, New Delhi -11.
3. DIG(Trg), ITBP, CGO Complex, Delhi.- For necessary action
4. **Commandant, 22<sup>nd</sup> BN ITBP, CIVPOL Centre, Tigri Camp, New Delhi:-** with the request to be ready for conduction training of nominated officers in batches from last week of August to September, 2020.
5. SO (IT), MHA, with the request to upload the above communication in MHA website.(under the New Header (UNSAAT: 2020-2022)

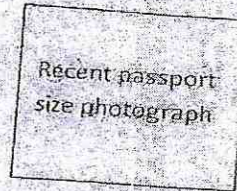


### Nominal Roll of Officers nominated for UN SAAT 2020-2022

[illegible]



BIO-DATA PROFORMA



1. Name of Post applied.
  2. Job opening number
  3. Name of the Officer
  4. Designation/Rank/organization and Pay scale/pay band with present place of posting.
  5. In the case of officers of deputation with other organization.
    - (a) Name of Parent organization.
    - (b) Name of organization presently employed.
    - (c) Date of deputation
    - (d) Expected date of repatriation to parent cadre/organization.
  6. Date of Birth
  7. Education/Qualification
  8. Date of Joining Police Service and date of superannuation
  9. Service/Cadre/Batch.
  10. Previous UN experience
    - Telephone No:
      - a. Office
      - b. Residence.
      - c. Mobile No(mandatory)
      - d. Fax No.
      - e. E-mail id(mandatory)
  11. Present Job Profile:-
  12. NOC from parent cadre (if on deputation) mandatory:- Yes/NO/Not applicable
- I hereby certify that, I fulfill the eligibility requirement notified for the post applied for.

(Signature of the applicant)



**HR Certificate**

**(No any other language/format than mentioned below will be accepted)**

***"The Department/organization of ..... is hereby confirming that neither \_Mr/Mrs\_\_\_\_\_ has been convicted of, nor currently under investigation or being prosecuted for, any criminal or disciplinary offence, or any violations of international human rights law or international humanitarian law. The Department/Organization of ..... also certifies that it is not aware of any allegations against the nominated candidates that they have committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law."***

***To be signed by an officer  
Not Below the Rank of DIG/Director***





UNITED NATIONS



EASP – Instructions

## Electronic Application for Seconded Police Non-Contracted Post

## INSTRUCTIONS

The Electronic Application for Seconded Police (Non-Contracted Post) is designed to provide the United Nations Police Division with all the relevant information about your candidacy for a Police vacancy. This form must be filled out electronically; no hand-written submissions will be accepted.

If you are submitting a printed version of this completed form, it must be printed on one side of each page.

To facilitate your completion of the EASP, a detailed set of descriptions and instructions are below.

### Section 1: Candidate and Application Information

It is imperative that all your personal information is correctly spelled and represented in the fields in this section. Any deviation or mistakes in your basic information could either delay or nullify your candidacy.

- **Family Name, First Name, Middle Name** – please enter your official full name in that order. If you do not have a middle name, leave the field blank. If you have several first or middle names, you may distribute them between First Name and Middle Name.
- **Date of Birth** – your official Date of Birth as dd/MMM/yyyy. Select the appropriate numerical value for DD from the list; next choose the Month from the list. Finally, be sure to input only numerical values for YYYY.
- **Nationality** – select your present nationality from the list
- **Gender** – select your gender
- **National ID Type** – select the appropriate type of identification from the list. If no match found, select National ID Card.
- **National ID Number** – type the full number (or alphanumeric) as it appears on your ID Card, Passport, etc.
- **Marital Status** – select your current marital status
- **Type of Post for which you are applying?** – choose the appropriate category
- **For which UN Mission is this application (if known)?** – select from the list of current Police mandated missions
- **Did you pass an Assessment for Mission Service (A.M.S.)?** – choose Yes or No if you have taken part in an A.M.S. in your home country or in a field mission. The A.M.S. was previously known as S.A.T.
- **If yes, Date (dd/mm/yyyy)** – input the date of the last A.M.S. (or S.A.T.) in which you took part
- **Place** – please provide the location, either the city or country will suffice
- **Type of National Service** – please indicate the type of police service in which you are currently employed. Examples could be National Police, Federal, Gendarmerie, etc...
- **Current Rank** – please indicate your current rank

### Section 2: Contact Information

- **Primary Phone, Office** – please provide two telephone or mobile numbers inclusive of country code (numeric only)
- **Primary Email, Alternative** – please ensure your primary email address is typed correctly and remains available to receive any possible communications regarding your application. Also, please include an alternative email address if you have one.
- **City, State/Province, Country** – for purposes of potential deployment, please indicate your current location

### Section 3: Police Expertise

For the Police Expertise section, please refer to the table below which outlines Police Skill Sets and Expert Profiles.

- **Preferred Field of Work** – please choose from the list
- **Main Field of Expertise, Additional Expertise** – please choose from the list. The choices are shortened versions from the Expert Profiles listed in the below table.



EASP – Instructions

Skill Sets		Expert Profiles
1	Management	• Supervision/command of police units
		• Project design and management
		• Institution building
		• Organizational planning
		• Police reform and restructuring
2	Administration	• Police infrastructure administration
		• Fiscal management, budget development, payroll system management, financial auditing
		• Procurement, logistics, assets management, fleet management, tenders and contracts
		• Human resources management
		• Internal affairs, discipline management
		• Audit and inspection of police units
		• Legal support and legal drafting
3	Police Operations / Security	• Planning and running critical police/security operations (elections, demonstrations, public events, etc.)
		• Public order (FPU-related)
		• VIP protection and security
		• Traffic management
		• Airport security and security of other strategic infrastructures
		• Border security, customs, riverside police, immigration, etc.
		• Transnational crime operations, Interpol, operations to combat trafficking in human beings, drugs and weapons
4	Crime Management / Crime Prevention	• Special police (SWAT, rapid reaction units, antiterrorist, undercover operations)
		• Crime scene management
		• Suspect/witness interview
		• Crime investigation (serious crimes, fraud, homicide, burglary, SGBV, etc.)
		• Criminal records/data base management
		• Crime/data analysis, crime trend recognition
		• Criminal intelligence analysis and management
5	Training	• Forensics including crime scene and evidence preservation, fingerprints, ballistics, firearm examination, DNA, pathology, handwriting and fraudulent documents identification, money counterfeiting, etc.
		• Community policing
		• Traditional policing (paramount, tribal, nomad-focused, etc.)
		• Training organization and management
		• Training curriculum and training plans development
		• General training delivery (including in-service training) in the areas of basic training, leadership training, general policing, police legislation, ethics, etc.
		• Tactical training including training in self defence, police formations, procedures such as arrest, search, detention, etc.
6	Technical Support	• Weapons handling training (non lethal and fire arms)
		• Language training
		• Weaponry: armoury management and inspection, gunsmith, weapon safety and storage, shooting range construction, explosives handling, etc.
		• IT: database development and administration, system design, computer programming, network specialists, etc.
		• Communication: radio and data communication system establishment and management, police radio network installation and maintenance, etc.
		• Police surveillance: equipment installation, running operations, use of evidence, etc.
		• Public information
		• Civil engineering: construction projects, building standards, architecture, building plan developing, etc.
		• Medical services

#### Section 4: Police and Academic Education History

- When did you join the Police? – please provide the month and year of when you first entered the police academy.



- **Police Training Institution** – Please provide the details for any Police training institutions you have attended; most recent first. Provide the full institution name if possible, however abbreviations are fine if there is not enough space. Dates Attended should be Month and Year. In the Location column, either city or country would be acceptable. Should you require more than three rows, please use the Academic Institutions subsection below to complete your profile.
- **Academic Institution** – Please provide the full name of the Academic Institution and just below it, either the city or country. For Degree Level, please indicate the original name of the degree if you matriculated.
- **Other Educational Achievement** – Should you require further space to outline other Academic or Police training, please use this space to briefly mention.

### Section 5: Previous Work Experience

Kindly indicate if you have previous United Nations experience as well as for how long. If you remember your UN issued Index Number (not your UN ID Card Number), kindly provide that number as well.

- **Organization** – For the next twenty-two rows, indicate your police specific work experience as well as any international UN experience in reverse chronological order (most recent first). If you have previous United Nations experience, please begin with that information (most recent first) and then continue with your other work experience. If you have held various positions within a single organization, it may be beneficial to your candidacy if you separated each position into it's own entry. If you require more space, there will be a section at the end of the form for you to freely type any further information. Please be concise in your descriptions of your responsibilities.

### Section 6: Language Proficiency

This section is for you to explain any special linguistic skills and knowledge. The working language in the United Nations is English; however, some duty stations and missions also require the use of French. Some United Nations Field Missions may request the recruitment of Police Officers whom have additional linguistic knowledge, which we refer to as Advantage Language(s) in the Job Opening Announcement.

### Section 7: Vehicular Proficiency

For deployment to a United Nations Field Mission, all United Nations Police Officers must have a valid government-issued vehicular driving license.

- **Year Began Driving** – please provide the year in which you first began driving a motor vehicle
- **Frequency of Driving** – please type in how often you drive (for example: daily, weekly, infrequently, etc.)
- **Driver License Number** – enter the full number of your current driver's license
- **Category** – please choose from the list provided
- **Date of Issue, Expiry** – please enter the day, month, and year of the issue and expiry information on your Driver License

### Section 8: Technology Proficiency

Working knowledge of productivity technology has become essential for all organizations. Police Division requests you truthfully answer your proficiency in Word Processing (creating, editing, managing documents using software such as Microsoft Word), Presentation (creating, editing, designing presentations using software such as Microsoft Powerpoint), Spreadsheet (creating, editing, writing formulas, using software such as Microsoft Excel), General Internet (browsing and researching information from the World Wide Web using a web browser such as Internet Explorer or Firefox). Please also provide any additional technological knowledge that may be relevant.

### Section 9: Certifications

This section provides you an opportunity to highlight any specialized certifications you have may have received in your career in either law enforcement or any other subject matter in which you pursued further study, relevant to the position for which you are applying.

### Section 10: Other Relevant Information

(9)

Please utilize this free space to type in any additional information you were unable to include or expand upon earlier. EASP - Instructions

### Section 11: Conditions of Service

This section is required. Please answer both questions and explain if you have answered "Yes" to any of them.

### Section 12: Declaration of Disciplinary Clearance

This section is required. Check the box and provide the current date as day, month, year. Upon printing the document, be sure to sign where indicated.

### Section 13: Declaration of Authenticity

This section is required. Check the box and provide the current date as day, month, year. Upon printing the document, be sure to sign where indicated.





UNITED NATIONS



# Electronic Application for Seconded Police

Non-Contracted Post

EASP

## INSTRUCTIONS

Please read carefully and follow all directions. Please answer each question clearly and completely. Only **TYPED** forms, submitted by Permanent Missions to the United Nations will be accepted by the UN Police Division.

### 1. CANDIDATE AND APPLICATION INFORMATION

Family Name:		First Name:		Middle Name:	
Date of Birth:	/	/	Nationality:	Gender:	
National ID Type:		National ID Number:	Marital Status:		
Type of post for which you are applying?			For which UN Field Mission is this application (if known)?		
Did you pass an Assessment for Mission Service (A.M.S.)?			If yes, Date (dd/mm/yyyy):		
Type of National Service:			Current Rank:		

### 2. CONTACT INFORMATION

Primary Phone: +	Office: +	Primary Email:	Alternative:
City:	State/Province:	Country:	

### 3. POLICE EXPERTISE

Preferred Field of Work:	Main Field of Expertise:
Additional Expertise:	Additional Expertise:

### 4. POLICE AND ACADEMIC EDUCATION HISTORY

When did you join the Police? /

POLICE TRAINING INSTITUTION	DATES ATTENDED		RANK UPON GRADUATION	LOCATION
	From	To		
	/	/		
	/	/		
	/	/		
ACADEMIC INSTITUTION (NAME & LOCATION)	DATES ATTENDED		DEGREE LEVEL	COURSE OF STUDY
	From	To		
	/	/		
	/	/		
	/	/		
	/	/		
	/	/		
	/	/		

Other Educational Achievement:

**5. PREVIOUS WORK EXPERIENCE** (please list your experience in reverse chronological order in the fields below)

Do you have International Experience with the United Nations? YES ☐ NO ☐ If yes, for how long? Years Months I.M.I.S. Index:

ORGANIZATION	DATES ATTENDED	POSITION TITLE(S)	BRIEF DESCRIPTION OF RESPONSIBILITIES
1.	From: <input type="text"/> / <input type="text"/> / <input type="text"/> To: <input type="text"/> / <input type="text"/> / <input type="text"/>		
2.	From: <input type="text"/> / <input type="text"/> / <input type="text"/> To: <input type="text"/> / <input type="text"/> / <input type="text"/>		
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11.	From: <input type="text"/> / <input type="text"/> / <input type="text"/> To: <input type="text"/> / <input type="text"/> / <input type="text"/>		



12

EASP

5. PREVIOUS WORK EXPERIENCE (continued)

ORGANIZATION	DATES ATTENDED	POSITION TITLE(S)	BRIEF DESCRIPTION OF RESPONSIBILITIES
12.	From: <input type="text"/> / <input type="text"/> / <input type="text"/> To: <input type="text"/> / <input type="text"/> / <input type="text"/>		
13.	From: <input type="text"/> / <input type="text"/> / <input type="text"/> To: <input type="text"/> / <input type="text"/> / <input type="text"/>		
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15.	From: <input type="text"/> / <input type="text"/> / <input type="text"/> To: <input type="text"/> / <input type="text"/> / <input type="text"/>		
16.	From: <input type="text"/> / <input type="text"/> / <input type="text"/> To: <input type="text"/> / <input type="text"/> / <input type="text"/>		
17.	From: <input type="text"/> / <input type="text"/> / <input type="text"/> To: <input type="text"/> / <input type="text"/> / <input type="text"/>		
18.	From: <input type="text"/> / <input type="text"/> / <input type="text"/> To: <input type="text"/> / <input type="text"/> / <input type="text"/>		
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20.	From: <input type="text"/> / <input type="text"/> / <input type="text"/> To: <input type="text"/> / <input type="text"/> / <input type="text"/>		
21.	From: <input type="text"/> / <input type="text"/> / <input type="text"/> To: <input type="text"/> / <input type="text"/> / <input type="text"/>		
22.	From: <input type="text"/> / <input type="text"/> / <input type="text"/> To: <input type="text"/> / <input type="text"/> / <input type="text"/>		

EASP

## 6. LANGUAGE PROFICIENCY

What is your Mother Tongue?

If another Mother Tongue:

Proficiency in Other Language(s):	READ		WRITE		SPEAK		UNDERSTAND	
	Easily	Not Easily	Easily	Not Easily	Fluently	Not Fluently	Easily	Not Easily
1.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## 7. VEHICULAR PROFICIENCY (If you have a driver's license, please provide the details below)

Year Began Driving:	Driver License Number:	Category:
Frequency of Driving:	Date of Issue: <input type="text"/> / <input type="text"/> / <input type="text"/>	Date of Expiry: <input type="text"/> / <input type="text"/> / <input type="text"/>

## 8. TECHNOLOGY PROFICIENCY

LEVEL	LEVEL	Please specify any other relevant technological knowledge or skills:
1. Word Processing	3. Spreadsheet	
2. Presentation	4. General Internet	

## 9. CERTIFICATIONS

Please list any Professional or Academic Certifications which you may have received.

TITLE	DATE ISSUED	ISSUING AUTHORITY	BRIEF DESCRIPTION
1.	<input type="text"/> / <input type="text"/> / <input type="text"/>		
2.	<input type="text"/> / <input type="text"/> / <input type="text"/>		
3.	<input type="text"/> / <input type="text"/> / <input type="text"/>		
4.	<input type="text"/> / <input type="text"/> / <input type="text"/>		
5.	<input type="text"/> / <input type="text"/> / <input type="text"/>		
6.	<input type="text"/> / <input type="text"/> / <input type="text"/>		
7.	<input type="text"/> / <input type="text"/> / <input type="text"/>		
8.	<input type="text"/> / <input type="text"/> / <input type="text"/>		



### 10. OTHER RELEVANT INFORMATION

Please provide any other relevant information regarding your experience:

### 11. CONDITIONS FOR SERVICE

Entry into United Nations service might require assignment to any area of the world in which the United Nations might have responsibilities.

a.) Are there any limitations on your ability to perform in your prospective field of work? YES ☐ NO ☐

b.) Are there any limitations on your ability to engage in all travel? YES ☐ NO ☐

If yes to either of the above questions, please explain:

### 12. DECLARATION OF DISCIPLINARY CLEARANCE

☐ I attest that I have not committed, been convicted of, nor prosecuted for, any criminal or disciplinary offence. I attest that I have not been involved, by act or omission, in the commission of any violation of international human rights law or international humanitarian law.

☐ I am not able to attest to the proceeding paragraphs for the following reasons:

DATE:  /  /

Signature: \_\_\_\_\_

### 13. DECLARATION OF AUTHENTICITY

I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on a Personal History form or other document requested by the Organization renders a staff member of the United Nations liable to termination or dismissal.

☐ DATE:  /  /

Signature: \_\_\_\_\_

(15)

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**PLEASE DO NOT WRITE OR TYPE ON THIS PAGE**



## SKILL SETS AND EXPERTS PROFILES

updated in October 2019

\* The figure before slash (.../) reflects total number of vacancies during the 6-month period; the figure after slash (/...) reflects the number of high demand/critical vacancies areas requiring soonest filling.

	Areas of SGF	Required Experts' Profiles	UNMIK	UNFICYP	UNMISS	UNAMID	UNISFA	MONUSCO	MINUSCA - armed mission	MINUSMA - armed mission	UNSOM	BINUH - armed mission
1	Command	1.1. Supervision/management of police infrastructures/units			5/5	1	1/1	4/1	3/2			
		1.2. Commanding police operations		5/3	1/1	1	1/1	4/2				
		1.3. Organizational planning				1	1/1		2/2	2/2		
		1.4. Liaison functions in various areas + negotiation and mediation	3/3			1	1/1	1/1				
		1.5. Other (to be specified)								5/3		
2	Operations	2.1. Planning and running critical police/security operations in regard to elections, demonstrations, public events etc.		4/2	2/2	4		3	2/2	3/2		
		2.2. Public order and FPU-related, including COE, Logistics and FPU Administration			7/7	4	6/3	5	8/6	7/3		
		2.3. Special police (SWAT, rapid reaction units, counter terrorism, undercover operations)				4			1/1	7/1		
		2.4. VIP protection and security							9/3	3/2		
		2.5. Riverine police operations.										
		2.6. Incident control and Search and Rescue Operations					6/4					

		2.7. Protection of Civilians, child, women and vulnerable people protection (GCVPP, SGBV)			15/15		14/10	6/3	13/6	3/1		
		2.8. Crime prevention (community policing, juvenile crime, domestic violence)			15/15		14/10	7	25/10	5/5		
	Areas of SGF	Required Experts' Profiles	UNMIK	UNFICYP	UNMISS	UNAMID	UNISFA	MONUSCO	MINUSCA	MINUSMA	UNSOM	BINUH
		2.9. Crime/data analysis, crime trend recognition	1/1		10/10		3/1		4/4	3		
	2 Operations	2.10. Generic police patrol duties		36	50/50		50/30		28	10/5		
		2.11. Other (to be specified)								2/2		
		3.1. Project/program management				4		2/2	4/4	4/3		
		3.2. Institutional building				1	1/1					
		3.3. Reform and Restructuring			3/3	1	1/1	1	5/3		2/2	1
		3.4. Donor Aid Coordination							2/2	1		
		3.5. Change management				1			7/5			
		3.6. Advisory assistance			1/1	1					2/2	5
		3.7. Police infrastructures administration				4						
	3 Capacity Building and Development (incl. civilian experts)	3.8. Procurement, logistics, asset management, fleet management, tenders and contracts.			3/3	4	2/2		5/2			
		3.9. Fiscal management, budget development, payroll system management, financial auditing.					1/1	1	2/1			



		3.10. Communication: radio and data communication system establishment and management, police radio network installation and maintenance.				1	1/1			1		
	Areas of SGF	Required Experts' Profiles	UNMIK	UNFICYP	UNMISS	UNAMID	UNISFA	MONUSCO	MINUSCA	MINUSMA	UNSOM	BINUH
3	Capacity Building and Development (incl. civilian experts)	3.11. Civilian expertise with police authority, i.e forensic pathologists, crime analysts, profilers, etc (to be specified)								1		
		3.12. Training organization and management;					1/1	2	2/2	2		1
		3.13. Curriculum and training plans development;			3/3	4	2/1					
		3.14. General training (including in-service/field training) delivery in the areas of basic and specialized training, advanced and leadership training, general policing, police legislation, ethics, human rights, etc.					3/1	7/2	1/1	1/1		1
		3.15. Training-the -trainers					2/1	5				
		3.16. Tactical training: self-defense, arrest, search, detention, escorting, etc.						2/2	7/3	7/4		
		3.17. Weapons handling training (non-lethal and fire arms)							2/2	2/2		1
		3.18. Traffic management, traffic safety, including all vehicles related policing issues					2/1		2/1			
		3.19. Security of Airports and other large strategic infrastructures							2	1/1		
		3.20. Border security, customs, immigration etc.			4/4		2/1		2/2	1/1		

		3.21. Transnational crime operations, INTERPOL, illicit trafficking in drugs, weapons, human beings, money laundering, economical crime	2/2	1				3/1	1/1	7/5		1
		3.22. Livestock protection					2/1					
	Areas of SGF	Required Experts' Profiles	UNMIK	UNFICYP	UNMISS	UNAMID	UNISFA	MONUSCO	MINUSCA	MINUSMA	UNSOM	BINUH
3	Capacity Building and Development (incl. civilian experts)	3.23. Fire Prevention and Fire Fighting, Civil Protection, Natural Disasters management		1						2/2		
		3.24. Crime investigation (crime scene management, suspect/witness interviewing, human rights violation etc.)					14/10	6	13/10	6/5		
		3.25. Criminal intelligence analysis and management	1/1					4	1/1	1/1		1
		3.26. Criminal records/data base management					1/1		1/1	4/4		1
		3.27. Forensic, including crime scene and evidence preservation, fingerprints, ballistics, firearm examination, DNA, pathology, handwriting and fraudulent documents identification, money counterfeiting, etc.				4		5	2/2	4/3		
		3.28. Traditional policing (paramount, tribal, nomad-focused, etc.)					2/1					
		3.29. Cyber crime								1		
		3.30. Other (to be specified)		3/3						6/4		
		4.1. Logistics, asset management, fleet management					1/1	2/1	3/3	4/3		



4	Administration	4.2. Human resources management.		1	1/1		1/1	4/2	2/2	6/6		
		4.3. Internal affairs, discipline management, professional standards			1/1		1/1	1	1/1	1/1		
	Areas of SGF	Required Experts' Profiles	UNMIK	UNFICYP	UNMISS	UNAMID	UNISFA	MONUSCO	MINUSCA	MINUSMA	UNSOM	BINUH
4	Administration	4.4. Audit/inspection of police units;										
		4.5. Public relations			3/3					1		
		4.6. Legal support, drafting of police acts, policies and guidelines.			1/1		1/1		2/1			
		4.7. Weaponry: armory management and inspection, gunsmith, weapon safety and storage, shooting range construction, explosives							2/1			
		4.8. IT: database development and administration, system design, computer programming, network specialists.			2/2	1		2/1	3/3	1/1		
		4.9. Other (to be specified)					7/3		1/1		1/1	1

**UNFICYP**

- 1.2/1.3/1.4 - five (5) persons in total with all three skillsets (one 1.2 and two 1.3-1.4 are needed soon).
- 3.30 - Civil Affairs.

**UNISFA**

- 4.9 - one Public Information Officer and six Corrections Officers

**MONUSCO**

- 1.4 - one Liaison officer - Team Leader for anti-Ebola measures (bilingual)

**MINUSCA**

- 4.9 - statistics and reporting

**MINUSMA**

- 2.11 - drone pilots
- 3.11 - civilian engineer

**BINUH**

- 3.6 - Advisors required in the following 5 areas: human resources, operations, resources mobilization, elections security, SGBV
- 4.9 - Executive officer for Police Commissioner with multidimensional administrative skills

**UNMIK**

In total 3 posts are to be filled within 6 months:

- one Operations Liaison Officer (required expert's profile 2.9)
- two INTERPOL Liaison officers (required experts' profile 3.21 and 3.25)

**UNSOM**

- 4.9 - Reporting

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