

No. E-16015/AC(Fire)-06/Depu/2020/Pers-II/ 1259

Government of India
Directorate General
Central Industrial Security Force
(Ministry of Home Affairs)

Block-13, CGO's Complex,
Lodhi Road, New Delhi-110003.

Dated: 25 August, 2020

OFFICE MEMORANDUM

Subject : Filling up of vacancy of Assistant Commandant / Fire (ST-03 Posts & Gen-03 Posts on deputation basis) in the Central Industrial Security Force (CISF).

The undersigned is directed to state that 06 (six) posts (ST-03 posts and Gen-03 posts on deputation basis) in the rank of Assistant Commandant (Fire) (General Central Service Group 'A' Gazetted, Non-Ministerial) in the Central Industrial Security Force (CISF) in the Pay Band-3 of Rs. 15600-39100 plus grade pay Rs.5400/- {Revised Pay Level-10 (Rs. 56100-177500) as per 7th CPC} are proposed to be filled.

2. Eligibility conditions for the post are shown in ANNEXURE-I enclosed.
3. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.
4. The pay of the officer selected for appointment on deputation and various other conditions will be governed by the Govt. of India orders issued in this regard from time to time and also in accordance with the CISF Rules.
5. It is requested that the application (in triplicate) in the prescribed proforma in ANNEXURE-II (enclosed) in respect of suitable, eligible and willing officers who can be spared immediately if selected, may be sent to the **Directorate General, Central Industrial Security Force, Block No. 13, CGOs Complex, Lodhi Road, New Delhi-03**, so as to reach **within 60 days** from the date of publication of the advertisement in the Employment News with up to date copies of APARs (for last five years), certificate in the proforma enclosed as per Annexure-III and list of penalties (Major / Minor) imposed, if any during the last ten years.
6. It may please be noted that applications received after the closing date or without the required documents or found to be incomplete in any other respect will not be considered and any back reference made in this regard will not be entertained.
7. It is also requested that the post may be circulated to all Attached / Subordinate offices, Semi-Govt. / Autonomous, Statutory Organizations / Municipal Corporations and Local Bodies under your control.
8. Since the appointment is to be made urgently, it is requested that the closing date for receipt of applications mentioned above may please be strictly adhered to.


(SACHIN BADSHAH)

DEPUTY INSPECTOR GENERAL/PERS

Encls:- As above.

Cont.....2

1. All Ministries and Departments. : With a request to circulate the post also to the attached / subordinate offices.
2. Chief Secretaries, all States and Union Territories
3. All Director General of Police, States / Union Territories
4. Directors General, all CAPFs
5. The Secretary, UPSC, New Delhi
6. U.S.(Pers-I), MHA, New Delhi

N.O.O

Internal:-

AIG/Tech :- It is requested that the advertisement on CISF web portal may be made available for 60 days from the date of publication of advertisement in the Employment News (which would be intimated on publication).

ANNEXURE-I

1	Name of the post	Assistant Commandant / Fire
2	Classification of the post	General Central Services Group 'A' Gazetted, Non-Ministerial
3	Pay scale of the post	Pay Band-3 of Rs. 15600-39100 plus Grade Pay Rs.5400/- {Revised Pay Level-10 (Rs. 56100-177500) in Pay Matrix as per 7 th CPC}
4	Number of posts to be filled on deputation	ST-03 posts & General – 03 posts on deputation basis.
5	Period of deputation	03 (Three) years
6	Age limit	56 years as on the closing date of receipt of applications
7	Eligibility conditions for sending applications	<p><u>Deputation</u></p> <p>Officers of the Central Government or State Government or UTs or Public Sector Undertakings or Semi Government or Statutory or Autonomous organizations or Municipal and officers of the Government recognized University or Research Centers:</p> <p>(a)(i) holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) with two years' service in the grade rendered after appointment thereto on a regular basis in the Pay Band-2 Rs. 9,300 – 34,800 plus Grade Pay Rs.4,800/- {Revised Pay Level-8 (Rs. 47,600-1,51,100) as per 7th CPC} or equivalent in the parent cadre or Department; or</p> <p>(iii) with three years' service in the grade rendered after appointment thereto on a regular basis in posts in the Pay Band-2 of Rs. 9,300 – 34,800 plus Grade Pay Rs.4,600/- {Revised Pay Level-7 (Rs. 44,900-1,42,400) as per 7th CPC} or equivalent in the parent cadre or Department; and</p> <p>(b) Possessing the educational qualifications and experience:-</p> <p><u>Essential</u></p> <p>(A) (i) Bachelor's degree of science from a recognized University.</p> <p>(ii) Advanced Diploma from the National Fire Service College, Nagpur or successful completion of the Division Officers Course conducted by the Central Industrial Security Force Fire Service Training Institute; or Graduates ship of Institution of Fire Engineers (India / United Kingdom);</p>

(iii) Three years' experience in Fire Service Department under the Central Government or the State Government or Public Sector Undertakings or Union territories or Semi Government or Statutory or Autonomous Organization or Municipal Corporation or Local Bodies; or

(B) (i) Bachelor's Degree of Engineering or B.Tech degree in Fire or Fire and Safety from a recognized University.

(ii) Three years' experience in Fire Service Department under the Central Government or State Government or Public Sector Undertakings or Union Territories or Semi Government or Statutory or Autonomous Organization or Municipal Corporation or Local Bodies;

Note 1: Qualifications are relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing, in case of candidates otherwise well qualified.

Note 2: The qualification regarding experience is relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing in case of candidates belonging to scheduled castes or scheduled tribes, if at any stage of selection the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.

The Departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications)



ANNEXURE-II**BIO DATA PROFORMA**

S.No.	Particulars	Details				
1	Name and Address in Block letters					
2	Date of Birth (in Christian era)					
3	Category (General / SC / ST / OBC)					
4	Date of retirement under Central / State Govt. Rules					
5	Educational Qualifications					
6	Whether Educational and other qualifications required for the post are satisfied. If any qualification has been treated as equivalent to the one prescribed in the Rules, State the authority for the same.					
7	Essential	Qualification / Experience required	Qualification / Experience possessed by the officer			
		1..... 2.....				
8	Desired	Qualification / Experience required	Qualification / Experience possessed by the officer			
		1..... 2.....				
9	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post if so, justify the same.					
10	Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.					
	Office / Instt / Org.	Post held	From	To	Scale of Pay and basic pay	Nature of duties
11	Nature of present employment i.e. Ad-hoc or temporary or quasi permanent or permanent					
12	In case the present employment is held on deputation / contract basis, please state:-	a) The date of initial appointment				
		b) Period of appointment on Deputation / Contract.				
		c) Name of the parent office / Organization to which you belong.				

13	Additional details about present employment	Please State whether working under	
		Central Government	
		State Government	
		Public Sector Undertakings	
		Union Territories	
		Semi-Government / Statutory	
		Autonomous Organization	
		Municipal and officers of the Government recognized University Research Centers	
14	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.		
15	Total emoluments	Pay Level	
		Present Pay	
		Total emoluments per month now drawn	
16	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.		
17	Remarks		

Signature of the Candidate

Date :

Address

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Particulars mentioned above have been verified from the records and found correct. It is certified that no disciplinary proceedings, vigilance enquiry, Court Case is either pending or contemplated against the officer and that his integrity is certified. The aforesaid officer will be relieved to join CISF in the event of his selection.

Signature of Competent Authority
with office seal

Date :

Place:

**CERTIFICATE TO BE FURNISHED BY THE EMPLOYER HEAD OF OFFICE /
FORWARDING AUTHORITY**

1. : Certified that the particulars furnished by Shri / Smt. / Kum. _____
_____ are correct and he / she possess educational qualifications
and experience mentioned in Annexure-II above.
2. : It is also certified that there is no vigilance / disciplinary case either pending
or being contemplated against him / her.
3. : His / her integrity is certified.
4. : No major or minor penalty was imposed on Shri / Smt. / Kum. _____
_____ during the last 10 years.
5. : No court case was filed by the officer or pending against him / her.
6. : Copies of APARs for the last 5 years up to 2018-2019 duly attested (with
rubber stamp) on each page by an officer not below the rank of Under
Secretary to the Government of India or equivalent is enclosed.

Place :

Signature

Name

Date :

Designation

& Telephone No.

DUTIES OF ASSISTANT COMMANDANT / FIRE

He will discharge his duties as In-charge of Fire wing if the wing of the Unit is headed by AC (Fire) and will assist his seniors in day to day functioning pertaining to fire fighting operation, fire prevention measures. He will perform all other duties as may be assigned to him from time to time by his superiors.

AT CISF HEAD QUARTERS

Assistant Commandant (Fire) posted at CISF HQrs., will assist AIG (Fire) in discharge of his duties and as assigned to him by his superiors.
