

महानिदेशालय/ DIRECTORATE GENERAL
केन्द्रीय औद्योगिक सुरक्षा बल/ CENTRAL INDUSTRIAL SECURITY FORCE
(गृह मंत्रालय)/(MINISTRY OF HOME AFFAIRS)

ब्लॉक 13 सी.जी.ओ. काम्प्लेक्स/ BLOCK-13, CGO COMPLEX,
लोधी रोड, नई दिल्ली -03/ LODHI ROAD, NEW DELHI

No.E-38013/25/GT-2021/GOS/PERS-I-7322-(E)/ 1070

Dated: 12-11-2020

To

The ADG, North, New Delhi
The ADG, APS, New Delhi
All Sector IsG (including IG/NISA & IG/Trg)

Subject:- **GENERAL TRANSFER OF GOS -2021 : REG.**

Reference this Directorate Circular No.14/2015 regarding guidelines for posting/transfer of Gazetted officers in CISF, issued vide letter No.E-16011/Policy/2015/Pers.I/1022, dated 27.07.2015.

2. The general transfers of Gazetted Officers for the year 2021 are likely to be issued by March 2021. As such, list of officers as per details given below may please be forwarded to this Directorate in the enclosed format separately in respect of each of the three categories as under:-

- i) Officers who have already completed or would be completing 03 years & more in their present station of posting/Unit as on 31.03.2021 except those posted in Hard area, NISA Hyderabad, RTCs, FSTI Hyderabad & Fire Wing units.
- ii) Officers who have already completed or would be completing 02 years & more of Hard area tenure (including Fire Wing) at their present station of posting/Unit as on 31.03.2021.
- iii) Officers posted in NISA Hyderabad, RTCs, FSTI Hyderabad & Fire Wing units, who have already completed or would be completing 04 years & more in their present station of posting/Unit as on 31.03.2021.

3. For the purpose of hard area Units, list of Units circulated vide FHQ letter No.E-38011/1/2017 /Estt.II/88 dated 27.08.2019 may be referred to and considered as hard area units for calculation of hard area tenure (instead of those listed in Circular No.15/2015). Hence, the name of officers who have completed two years of service in these units may be forwarded for consideration of their case during General Transfer - 2021.

Contd...P/2.

4. Request for posting on the grounds of children/ward's education, medical problem and other reasons may also be forwarded in the enclosed proforma, along with signed application of the officer and all relevant & latest supporting documents. However, officers who have not completed the prescribed tenure in their Unit may exercise their willingness indicating requested places (not Units) for transfer on request **without transfer benefits** and their details may be sent separately in the enclosed proforma along with their application. Such requests for transfer before completion of Unit tenure would be considered only **without transfer benefits**.

5. The request(s) of the officers for extension of tenure on grounds of children education will be considered only in cases where the children of the officers are studying in either Class 9th or 11th during the academic session 2020-2021 and would be promoted to class 10th or 12th during academic session 2021-2022, supported with relevant documents. This clause is applicable only to those officers who are residing with their families at their Units & would be allowed only for one child at one station.

6. After circulation of this letter, the applications sent by the officer(s) directly to FHQ will not be entertained. Further, Sector HQ may also ensure to avoid sending application of officer(s) in piece meal unless the request is for any genuine exigency/contingency requiring immediate attention.

7. It has been observed that some officers keep sending their applications repeatedly on different grounds and with different choice for posting, even after the Sector IsG have consolidated all the applications of officers under their jurisdiction and have submitted to this Dte for GT-2021. Such repeated applications will not be entertained without proper recommendation of Sector IsG concerned and without relevant documents in support of their request.

8. All the applications for transfer sent by the officers before circulation of letter for General Transfer-2021 would be considered during General Transfer -2021 on merit of the cases.

9. The particulars of all affected officers may please be sent to this Directorate by **31.12.2020 without fail**.



(GANGA SHANKAR)

ASSTT. INSPECTOR GENERAL/PERS

Encl: – Proforma

Distribution:

1. Sr.PS to DG - for favour of kind information of DG please.
2. PS to ADG/FHQ - for favour of kind information of ADG please.
3. PS to all IsG, FHQ.
4. All DIsG, AIsG, AD (Accts), Sr.AO, All Section, FHQ.

Copy to:-

- AIG/Tech, EDP Cell - This may be placed on CISF web site.

GENERAL TRANSFER - GOS - 2021

RANK _____

PROFORMA

(SEPARATE PROFORMA FOR EACH RANK MAY BE USED)

S.No	Name	Unit	Date of joining the present Unit DD/MM/YYYY	Date of retirement DD/MM/YY	Home District / State	Total Unit Tenure years/ months	Total continuous tenure in Present location/ place, if serving continuously in more than 01 unit in same location/ place (In years/ months)	Pending complaints, enquires, if any	Hard area posting tenure in years/ months (excluding the absence period except CI)	Home Zone tenure done in years/ months	Request for posting/extension of tenure on the ground of wards Education /Medical & other grounds (supporting documents to be enclosed)	Choice of 03 places (not unit) if any. (Reference para 9 (i) of Circular No. 14/2015 dated 27.07.2015) (corresponding application to be enclosed)	Whether spouse working in CISE, if so his/ her CISE No., Name, Rank, Present place of Posting with date of joining the present place of posting	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15

- Note: 1. Unit tenure to be taken into account from the date of joining only and not the date of taken on strength.
 2. The list should be prepared rank-wise separately for each rank and separately for each category as mentioned in para 2 (i), (ii) & (iii) of covering letter.
 3. All other request cases should be sent in separate list (Rankwise)

SIGNATURE OF AUTHORITY