

**OFFICE OF THE SPECIAL DIRECTOR GENERAL/AIRPORT SECTOR**  
CENTRAL INDUSTRIAL SECURITY FORCE  
(MINISTRY OF HOME AFFAIRS)

Administrative Block  
Airport Sector, CISF Complex  
Mahipalpur, New Delhi-37

No. O-42018/APC/OPS(58)/RTI/20- **336**

Dated: **07** Jan'2020

To

AIG/Tech, FHQ,  
13, CGO Complex  
Lodhi Road, New Delhi.

Sub: **Suo-Motu disclosures under section 4 of RTI ACT 2005 by  
Public Authorities:Reg**

Please refer to FHQrs (Ops Br.) letter of even No. (**5855**) dated 27.11.2019 on the above subject matter.

2. As directed by FHQ (Ops. Br.) vide above letter ibid, a brief note on the following 03 points is enclosed herewith as Appendix-A for uploading the same in the CISF website:

- (i). List of ID Cards to be produced by the passengers while travelling through the airports.
- (ii). Procedures for travelling of critically ill passenger.
- (iii). Guidelines regarding carriage of arms & ammunition and Kirpan.

3. This is for kind information please.

4. This has been issued with the approval of SDG/Airport Sector.

**Encl:** as above.

  
**(Ajay Kumar)**  
AIG/Airport Sector

Copy to:

DIG/Ops, FHQrs : for kind information w.r.t. FHQrs (Ops Br.) letter  
No. (**5855**) dated 27.11.2019 please.



**Information on the following topics/issues, for uploading in the CISF website**

**General:** CISF, being the Aviation Security Group (ASG) at airports under CISF security cover, implements the rules and regulations framed by the BCAS (Bureau of Civil Aviation Security), the regulatory authority for Civil Aviation Security in India.

**Point No 1: List of ID Cards to be produced by the passengers while travelling through the airports.**

**Content for uploading in CISF website:**

**Domestic Passengers:**

The following is the list of valid photo identity documents, to be carried in original alongwith valid ticket by a bonafide travelling passenger for entry into the terminal building of the airports:-

- i) Passport;
  - ii) Voter Photo Identity card issued by Election Commission of India;
  - iii) Aadhaar or m-Aadhaar:
    - a. Issued by Unique Identification Authority of India (UIDAI).
    - b. Downloaded Aadhaar (e-Aadhaar) containing the 12 digit Aadhaar number issued by the Unique Identification Authority of India (UIDAI) will also be treated as a legal valid Identity Proof of the Aadhaar number holder, subject to authentication and other conditions, as may be specified by regulations, as per Section 4(3) of the Aadhaar Act, 2016;
    - c. Downloaded Aadhaar (e-Aadhaar) issued by UIDAI from the 'Issued Documents' section by logging into his DigiLocker account;
  - iv) PAN Card issued by Income Tax Department;
  - v) Driving License issued by RTO (Regional Transport Office);
  - vi) Service Photo Identity Card issued by State / Central Government, Public Sector Undertakings, Local bodies or Public Limited Companies;
  - vii) Student Photo Identity Cards issued by Government Institutions / Government recognized Educational Institutions;
  - viii) Nationalized Bank Passbook with attested Photograph;
  - ix) Pension card / Pension documents having photograph of the passenger;
  - x) Disability Photo ID card/handicapped medical certificate issued by the respective State / UT Government / Administrations.
- No requirement of identify proof in respect of Infant / Minor accompanied by their parents / guardian who is a bonafide passenger having a valid identity proof as listed above. BCAS has confirmed that as per Section 3 of the Indian Majority Act, 1875, a person domiciled in India who is under the age of eighteen years is a minor.



- In case of a passenger who for some valid reasons is not in a position to produce any of the above-listed photo identity proofs, the Identity Certificate issued by a Group 'A' Gazetted Officer of the Central / State Government on his official letterhead with passenger's photograph duly attested will be valid for this purpose.
- Advocate's Photo ID Card issued by Bar Council of India and Bar Council's of States, or IDs issued by other statutory bodies like SEBI, MCI, etc. is not a valid photo identity document for entry into the airport.

#### **International Passengers:**

Valid passport along with air ticket in case of an International passenger shall be considered valid ID proof for entry to the terminal building.

The related BCAS Circular No.15/2017 dated 26.10.2017, Addendum dated 27.09.2018 to AVSEC Circular No.-15/2017 and Addendum-II dated 10.05.2019 to AVSEC Circular No.-15/2017, are enclosed as **Annexure-A**.

#### **Point No 2: Procedures for travelling of critically ill passenger.**

##### **Content for uploading in CISF website:**

It is the jurisdiction of the airline for giving permission to critically ill passenger for travelling by air. If Airline allows such passenger for travelling by air, the following course of action is to be taken:

- Due to exigencies of their exceptional medical conditions / illness, some passengers are directly taken through the security gates to the aircraft for boarding.
- In such cases, as far as possible, the Airport Operator / Airline will provide its own ambulance.
- The passenger and all occupants of the vehicle will be subjected to a pre-embarkation security check at the security gate by the Airport Security Group staff under the supervision of an officer not below the rank of an Inspector. The ambulance will be permitted to proceed to the aircraft only after this check has been completed.
- In case the ambulance is privately owned or hospital provided, it must be led by 'Follow-Me' vehicle of the Airport Operator. The Airport Security Group staff will check to ensure that the vehicles do not carry anything objectionable and are not being accompanied by unauthorized persons or persons who have no need to be in the vehicles. Such ambulance will be escorted by Airport Security Group staff.
- All occupants of the vehicles, unless exempted, will be screened at the gate before allowing entry into the airport.



- The movement of the ambulance will be coordinated well in advance by the Airline Operator with Chief Airport Security Officer (of CISF) and Airport Operator.

The related BCAS Circular is 'restricted', so it cannot be uploaded in CISF website.

**Point No 3: Guidelines regarding carriage of arms & ammunition and Kirpan.**

**Content for uploading in CISF website:**

**A. Carriage of arms & ammunition:**

- In no case a passenger can carry a firearm and /or ammunition on his person or in his cabin baggage (hand baggage).
- If any passenger wants to carry the same he should carry a valid license, issued in his name. Authorized arms and / or ammunition are allowed to be carried only in the hold (registered baggage section) of an aircraft.
- Passenger must declare orally or in writing about carriage of firearm and /or ammunition either at the time of check-in, if screening of hold-baggage is done after check-in, or before security screening of the hold-baggage, if it is done prior to check-in.
- If any such item is detected in his cabin baggage or on his person at the pre-embarkation security check point, the passenger will be dealt as per extant rules and regulations issued by Bureau of Civil Aviation Security.
- Any passenger, who is a serving Police / Defence Services / Central Armed Forces person having valid photo identity card issued by the Department / Ministry concerned, is entitled to carry his service arms and ammunition, in the hold baggage only, if he has movement order / authority slip to carry the same.

The related BCAS Circular is 'restricted', so it cannot be uploaded in CISF website.

**B. Carriage of Kirpan**

- Kirpan may be carried only by a Sikh passenger, on his person, provided the length of its blade does not exceed 15.24 cm (06 inches), and the total length of a Kirpan does not exceed 22.86 cm (09 inches).
- It is allowed while travelling by air on Indian Aircrafts within India; and
- Kirpan is allowed only on domestic routes of fully domestic flights.

The related BCAS Circular No.14/2005 dated 15.04.2005 is enclosed as **Annexure-B.**

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ADY (APS)

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610/APC  
31/X/17

No. CAS-6(8)/2008/Div-I(E-ticketing) - 85335

भारत सरकार / GOVERNMENT OF INDIA

नागर विमानन मंत्रालय / MINISTRY OF CIVIL AVIATION

नागर विमानन सुरक्षा ब्यूरो / BUREAU OF CIVIL AVIATION SECURITY

'अ' खंड, I-III तल, जनपथ भवन, जनपथ / 'A' WING, I-III FLOOR, JANPATH BHAWAN, JANPATH

नई दिल्ली - 110001 / NEW DELHI - 110001

Date: 26/10/2017

AIG APS  
17.10.17

AVSEC CIRCULAR NO. 15 / 2017

Subject: List of Photo Identity Proof for security control of departing passengers — reg.

In exercise of powers conferred by Section 5A of the Aircraft Act, 1934, delegated to him vide Government of India, Ministry of Civil Aviation, Notification No. 1797 dated 03<sup>rd</sup> July, 1997 and Rule 3(b) of the Aircraft (Security) Rules, 2011, Director General, BCAS, for the purpose of securing aircraft operations directs that:

2. In order to ensure that a bonafide passenger is travelling on a valid ticket issued in his/her name as well as to avoid any controversy/argument with the security staff deployed at entry point of an airport and facilitate hassle-free passenger movement, any of the following valid Photo Identity documents shall be carried in original by a bonafide passenger for security control with respect to departing passengers:

- i. Passport;
- ii. Voter Photo Identity card issued by Election Commission of India;
- iii. Aadhaar or m-Aadhaar issued by Unique Identification Authority of India (UIDAI);
- iv. PAN Card issued by Income Tax Department;
- v. Driving License issued by RTO;
- vi. Service Photo Identity Card issued by State/Central Government, Public Sector Undertakings, local bodies or Public Limited Companies;
- vii. Student Photo Identity Cards issued by Government Institutions/Government recognized Educational Institutions;
- viii. Nationalized Bank Passbook with attested Photograph;
- ix. Pension card / Pension documents having photograph of the passenger;
- x. Disability Photo ID Card/handicapped medical certificate issued by the respective State/UT Governments/Administrations

3. There shall not be any requirement of identity proof in respect of Infant/Minor accompanied by their parents/guardian who is a bonafide passenger having a valid identity proof

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as listed above. However, an unaccompanied minor shall be required to produce a valid identity proof as listed above.

4. In case of a passenger who for some valid reasons is not in a position to produce any of the above-listed photo identity proofs, the Identity Certificate issued by a Group 'A' Gazetted Officer of the Central/State Government on his official letterhead with passenger's photograph duly attested will be valid for this purpose.

5. The requirement of valid passport along with air ticket in case of an international passenger shall continue for entry to the Terminal Building.

6. These instructions shall come into force with immediate effect.

U. R. Chandra  
(Kumar Rajesh Chandra, IPS) 26.10.17  
Director General

**Distribution:**

As per standard list



ADG (APS)



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No. CAS-6(8)/2008/Div-II/(E-ticketing)-85335

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नई दिल्ली - 110001 / NEW DELHI - 110001

Date: 27/09/2018

### ADDENDUM TO AVSEC CIRCULAR NO. 15/2017

**Subject: List of Photo Identity Proof for security control of departing passengers – reg.**

In exercise of powers conferred by Section 5A of the Aircraft Act, 1934 (XXII of 1934), read with rule 3 (b) of the Aircraft (Security) Rules, 2011, Director General, Bureau of Civil Aviation Security, for the purpose of the safety and security of passengers, crew, ground personnel and the general public in all matters relating to safeguarding against acts of unlawful interference with civil aviation, directs that the following addendum to AVSEC Circular No. 15/2017 dated 26/10/2017 shall be implemented by all concerned with immediate effect:

2. Upon request from National e-Governance Division, Ministry of Electronics & Information Technology, the issue regarding accepting Aadhaar, PAN Card issued by IT Deptt. and Driving License listed at Serial No. (ii), (iii) and (iv) respectively of the AVSEC Circular No. 15/2017 as valid Photo Identity document when presented from digital locker account of the departing air passenger has been examined and it has been decided that if a passenger shows the Aadhaar/ PAN Card issued by IT Deptt./Driving License from the 'Issued Documents' section by logging into his/her DigiLocker account, the same shall be considered as valid Photo Identity document. It is, however, clarified that the documents uploaded by the user himself/herself (i.e. the documents in 'Uploaded Documents' section) shall not be considered as a valid Photo Identity document.

K. R. Chandra  
(Kumar Rajesh Chandra, IPS)  
Director General

Distribution:  
As per standard list

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Copy for information and necessary action to:-

1. Director General, CISF, 13 CGO Complex, Lodhi Road, New Delhi: **May kindly circulate to all ASG Units at the airports taken over by CISF.**
2. DGPs / IGP's all States / U.T.s.
3. Commissioner of Police, Delhi, Mumbai, Chennai & Kolkata.
4. Chairman, Airports Authority of India, Rajiv Gandhi Bhawan, New Delhi: with **request to please circulate to all AAI airports in the Country.**
5. CMD, NACIL (Air India) Ltd., Airlines House, 113 Gurudwara Rakabaganj Road, New Delhi - 110001
6. CEO, Jet Airways, Siroya Centre, Sahar Airport road, Andheri (East), Mumbai-400099
7. CEO, Spice Jet, Plot No.319, Udyog Vihar, Phase -IV, Gurgaon, Haryana.
8. CEO, Go Air, Neville House, J.N Herdia Marg, Ballard Estate, Mumbai-400 001
9. CEO, Indigo Airlines, Tower C, Global Business Park, DLF City, Phase III, Mehrauli Gurgaon Road, Gurgaon-122 002
10. CEO, Air Asia (I) Pvt. Ltd., AIT, 2<sup>nd</sup> Floor, Chennai Airport, Chennai-600027
11. CEO, Vistara (TATA SIA), 10<sup>th</sup> Floor, one Horizon Centre, Sector-43, DLF Phase-V, Gurgaon-122003
12. Airport Director, Sri Sathya Sai Airport, Prasanthi Nilayam Puttparthi, Anantpur District, Andhra Pradesh-515134.
13. MD, DIAL, New Udan Bhawan, Opp. Terminal-3, IGI Airport, New Delhi-37.
14. MD, MIAL, CSI Airport, 1<sup>st</sup> Floor, Terminal IB, Santacruz (E), Mumbai 400 09.
15. MD, CIAL, Cochin International Airport Ltd., Cochin Airport, Cochin.
16. MD, HIAL, Hyderabad International Airport Limited, Shamshabad-500 409, Ranga Reddy Distt, A.P.
17. MD, KIA Bengaluru, Administration Block, Bengaluru International Airport Devanahalli, Bangalore-560 300.
18. MD, Mihan India Private Ltd., Dr. Babasaheb Ambedkar International Airport, Old Terminal Building, Nagpur-440 005.
19. CSO, BAPL Durgapur Airport, MNAV-29 Bengal Ambuja Housing Complex City Centre, Durgapur- 713216
20. RD BCAS, Delhi, Chennai, Mumbai, Kolkata, Ahmedabad, Hyderabad, Amritsar, Guwahati & Imphal: **to please circulate to all concerned at airports in the region.**

Copy for information to:-

1. Secretary, Civil Aviation, MoCA, RG Bhawan, New Delhi
2. Joint Secretary, MoCA, Rajiv Gandhi Bhawan, New Delhi (Kind attn.: Ms. Usha Padhee, JS)
3. DGCA, Technical Area, Opp. Safdarjung Airport, New Delhi-03
4. Director, Cabinet Secretariat, Room no. 1001, B-2 Wing, 10<sup>th</sup> Floor, Pt. Deendayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi - 110003. (Kind attn.: Shri Anshul Sharma, Director)
5. Joint Secretary (IS-I), MHA, Room No. - 110, North Block, New Delhi
6. Joint Director, IB, MHA, 35 S P Marg, New Delhi (Kind attn.: Shri. R.R. Verma, JD)
7. PS to Hon'ble Minister of Civil Aviation, RG Bhawan, New Delhi

Internal Distribution

Sr. PPS to DG, PPS to Jt. DG, PS to DDG (AMT), PS to DDG (MD), PS to DDG (DR), All JDs / DDs / ADs of BCAS HQ, Guard File

AD (OL) – with the request to translate this addendum in Hindi Language



DG - AOT  
ADG (AOS)  
ADG (H)



No. CAS- 6(8)/2008/Div.-I (E-Ticketing) - 85335

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नागर विमानन मंत्रालय / MINISTRY OF CIVIL AVIATION

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BHAWAN, JANPATH

नई दिल्ली - 110001 / NEW DELHI - 110001

Date: 10/05/2019

**ADDENDUM-II TO AVSEC CIRCULAR NO. 15/2017 DATED 26/10/2017**

**Subject: List of Photo Identity Proof for security control of departing passengers – regarding.**

In exercise of powers conferred by Section 5A of the Aircraft Act, 1934 (XXII of 1934), read with rule 3 (b) of the Aircraft (Security) Rules, 2011, Director General, Bureau of Civil Aviation Security, for the purpose of the safety and security of passengers, crew, ground personnel and the general public in all matters relating to safeguarding against acts of unlawful interference with civil aviation, directs that the following addendum to AVSEC Circular No. 15/2017 dated 26/10/2017 shall be implemented by all concerned with immediate effect:

- For the purpose of security control of the departing passengers, downloaded Aadhar (e-Aadhar) containing the 12 digit Aadhaar number issued by the Unique Identification Authority of India (UIDAI) will also be treated as a legal valid Identity Proof of the Aadhar number holder, subject to authentication and other conditions, as may be specified by regulations, as per Section 4(3) of the Aadhar Act, 2016 or if a passenger shows his/her downloaded Aadhar (e-Aadhar) issued by UIDAI from the 'Issued Documents' section by logging into his/her DigiLocker account. It is, however, also clarified that e-Aadhar uploaded by the user himself/herself (i.e. the documents in 'Uploaded Documents' section) shall not be considered as a valid Photo Identity document.

This issues with the approval of DG, BCAS.

*Jyoti Narayan*  
10/05/2019  
(JYOTI NARAYAN, IPS)  
Joint Director General

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Distribution: As per list attached

*On file. immediately.*

D-113628/DG  
14/5/19

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Copy for information and necessary action to: -

1. Director General, CISF, 13 CGO Complex, Lodhi Road, New Delhi: **May kindly circulate to all ASG Units at the airports taken over by CISF.**
2. DGPs / IGP's all States / U.T.s.
3. Commissioner of Police, Delhi, Mumbai, Chennai & Kolkata.
4. Chairman, Airports Authority of India, Rajiv Gandhi Bhawan, New Delhi: with *request to please circulate to all AAI airports in the Country.*
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19. CSO, BAPL Durgapur Airport, MNAV-29 Bengal Ambuja Housing Complex City Centre, Durgapur-713216
20. RD BCAS, Delhi, Chennai, Mumbai, Kolkata, Ahmedabad, Hyderabad, Amritsar, Guwahati, Imphal, Bengaluru, Bhopal, Bhubaneswar, Chandigarh, Jaipur, Lucknow, Patna, Raipur, Srinagar and Thiruvananthapuram: *to please circulate to all concerned at airports in the region.*

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2. Joint Secretary, MoCA, Rajiv Gandhi Bhawan, New Delhi (Kind attn.: Ms. Usha Padhee, JS)
3. DGCA, Technical Area, Opp. Safdarjung Airport, New Delhi-03
4. Director, R&AW, Cabinet Secretariat, Room No. 1001, B-1 Wing, 10th Floor, Pt. Deendayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi - 110003 (Kind attn.: Shri K.G. Parveen Kumar, Director)
5. Joint Secretary (IS-I), MHA, Room No. - 110, North Block, New Delhi
6. Joint Director, IB, MHA, 35 S P Marg, New Delhi (Kind attn.: Shri. R.R. Verma, JD)
7. PS to Hon'ble Minister of Civil Aviation, RG Bhawan, New Delhi

Internal Distribution

Sr. PPS to DG, PPS to Jt. DG, PS to DDG (AMT), PS to DDG (MD), PS to DDG (DR), All JDs / DDs / ADs of BCAS HQ, Guard File

AD (OL) - with the request to translate this addendum in Hindi Language



NO.CAS-7(8)/84-Div.I  
**BUREAU OF CIVIL AVIATION SECURITY**  
(MINISTRY OF CIVIL AVIATION)  
**GOVERNMENT OF INDIA**  
'A' WING , JANPATH BHAWAN ,  
JANPATH, NEW DELHI -110001  
Date : 15-4-2005

**CIRCULAR No. 14 / 2005**

**Subject :- Carriage of 'Kirpan' by Sikh passengers while traveling by air within India.**

The issue relating to carriage of Kirpan by Sikh passengers, while traveling by air, has been reviewed in the light of requirements of maintenance of public order. It is decided that Kirpan may be carried under the following conditions :-

- (i) Kirpan may be carried only by a Sikh passenger, on his person, provided the length of its blade does not exceed 15.24 cms.(6 inches); and the total length of a Kirpan does not exceed 22.86 cms. ( 9 inches ) ;
  - (ii) It is allowed while traveling by air on Indian aircrafts within India; and
  - (iii) Kirpan is allowed only on domestic routes of fully domestic flights.
2. Security staff at the airports may be briefed accordingly to ensure that the above instructions are followed with due care and caution.
  3. This supersedes all Orders/Circulars/clarifications issued earlier on this Subject.

(R. K. Singh)  
Addl. Commissioner of Security (CA)

Distribution: - As per standard list overleaf.