

E-MAILMESSAGE

सेवा में : एसडीजी/एपीएस, एडीजी/उख एवं सभी खण्ड महानिरीक्षक ।

प्रेषक : महानिदेशक केओसुब मुख्यालय नई दिल्ली

ई-16015/39(1)/2014/स्था.2/ 269

दिनांक 27/01/2021

कैबिनेट सचिवालय में प्रतिनियुक्ति बाबत (.) IT HAS BEEN DECIDED TO SPONSOR CT/GD ON DEPUTATION TO CABINET SECRETARIAT FOR THE POST OF FIELD ASSISTANT (GD) (.) THE DETAILS ARE AS UNDER:-

| S. No. | NAME OF THE POST AND PAY SCALE | ELIGIBILITY CRITERIA & AGE LIMIT |
|--------|---|---|
| 01 | FIELD ASSISTANT (GD) (Group -'C' Non-Gazetted) Level-3 In The Pay Matrix | Essential Qualification & Experience for deputationist officers:- 1. 10+2 2. Maximum Age Limit: 56 years. |

APART FROM THE ABOVE THE FOLLOWING ARE THE ELIGIBILITY CRITERIA :-

- I) **COMPLETED 16 YEARS OF SERVICE.**
- II) NOT AWARDED ANY MAJOR/MINOR PUNISHMENT DURING SERVICE
- III) CLEAR FROM DE/VIGILANCE ANGLE
- IV) NAMES OF PERSONNEL ALREADY SELECTED/SPONSORED FOR DEPUTATION TO OTHER ORGANIZATION WILL NOT BE ELIGIBLE.

IT IS REQUESTED THAT THE OFFER MAY BE CIRCULATED IN FIELD FORMATIONS AND NOMINATIONS OF WILLING AND ELIGIBLE CT/GD @ 2 FROM ALL SECTOR MAY BE SENT IN THE FOLLOWING FORMAT DULY SIGNED (IN MS-EXCEL) ALONGWITH FOLLOWING DOCUMENTS SO AS TO REACH AT THIS DTE BY 14.02.2021 REPEAT BY 14.02.2021 POSITIVELY IN CONSOLIDATED MANNER:-

- I) BIO-DATA IN THE PRESCRIBED PRO-FORMA (AS PER ANNEXURE-II) DULY SIGNED BY THE CANDIDATE AND COUNTERSIGNED BY THE COMPETENT AUTHORITY;
- II) COPIES OF APAR/ACRS FOR THE LAST 5 YEARS DULY ATTESTED ON EACH PAGE;
- III) DE/VIGILANCE/SEXUAL HARASSMENT CLEARANCE & INTEGRITY CERTIFICATE.

IT MAY ALSO BE ENSURED THAT THE NOMINATION SHOULD NOT BE SENT IN PIECEMEAL/INCOMPLETE MANNER (.) NOMINATIONS NOT ROUTED THROUGH SECTOR IsG OR RECEIVED WITH INCOMPLETE RECORDS OR RECEIVED AFTER DUE DATE WILL BE SUMMARILY REJECTED (.) IT MAY ALSO BE ENSURED THAT THE NOMINATION SHOULD NOT BE SENT IN EXCEES OF THE PRESCRIBED LIMIT ALLOTTED TO SECTOR IsG (.) **FURTHER, IT SHOULD BE ENSURED THAT WHILE FORWARDING THE NOMINATIONS TO THIS DTE, NO ELIGIBLE SENIOR NOMINATIONS IS LEFT OUT IN THE NOMINATIONS RECEIVED FROM UNITS (.)**

| S.NO | PSL No. | CISF No | Rank | Name | Unit | DOB DD/MM/YYYY | DOA DD/MM/YYYY | DOP in the present rank DD/MM/YYYY | Age YY MM | Total Service YY MM |
|------|---------|---------|------|------|------|----------------|----------------|------------------------------------|-----------|---------------------|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) |

| Edu. Qul. | Home State | Punishment details (Major in entire service & Minor in last 10 years) | ACR Grading (Last 05 years) | Details of previous deputation/UN Mission (Nepal/Haiti/Dhaka etc) | Hard Area service YY MM | SHAPE category with date | Course Done | Basic Pay and Level | Remarks |
|-----------|------------|---|---|---|-------------------------|--------------------------|-------------|---------------------|---------|
| (12) | (13) | (14) | (15) | (16) | (17) | (18) | (19) | (20) | (21) |
| | | | 2016- 2017- 2018- 2019- 2020- | | | SHAPE Dt. | | BP: Level: | |

[NOTE: ALL THE ABOVE PARTICULARS MAY BE GIVEN IN SINGLE CELL AND DATE SHOULD BE MENTIONED AS DD/MM/YYYY (.) NOMINATIONS MAY BE FORWARDED IN SOFT COPY TO aigestt@cisf.gov.in and ac-estt@cisf.gov.in AND HARD COPY MAY ALSO BE SENT TO THIS DTE. (.) **NIL REPORT IS ALSO REQUIRED** (.) MSG OVER////



(रघुवीर नरेन)
सहायक महानिरीक्षक / स्था०

Internal
AIG/ADM

Request to forward the nomination of personnel posted in FHQ in the rank of CT/GD @ 2 and nominations of attached personnel may be routed through concerned Sector HQrs.

AIG/TECH, EDP CELL – To place in CISF web site under latest news column.

BIO-DATA

1. Name :
2. CISF No. :
3. Post Held with Pay Scale & date from holding the present rank :
4. Date of joining Govt. Service :
5. Father's Name :
6. Date of Birth :
7. Nationality :
8. Religion :
9. Permanent Address :
10. Present Address :
11. Present place of posting :
12. Place of Birth/Home Town :
13. Educational Qualification :
14. Physical Standard :
15. Medical Category :
16. Course attended :
17. Work experience :
18. Punishment details :
19. ACR/APAR grading (last 5 years) :

Date :

Place :

(Signature of the Candidate)

Certificate by the Office

It is certified that the information furnished by the candidate has been verified from records and is found to be correct and no major/minor penalty was imposed on the candidate and no disciplinary/vigilance case is pending or contemplated against on him as on date. It is also certified that the integrity of the candidates is beyond doubt.

(Signature of Head of Office with office seal)