

### E-MAILMESSAGE

सेवा में : एसडीजी/एपीएस, एडीजी/उख एवं सभी खण्ड महानिरीक्षक ।

प्रेषक : महानिदेशक केओसुब मुख्यालय नई दिल्ली

ई-16015 / 14(1) / 2018/स्था.2 / 208

दिनांक 28 / 01 / 2021

बीसीएस में प्रतिनियुक्ति बाबत (.) IT HAS BEEN DECIDED TO SPONSOR HC/GD, CT/GD AND HC/DVR FOR DEPUTATION TO BCAS (.) THE DETAILS ARE AS UNDER:-

| S. No. | NAME OF THE POST AND PAY SCALE                                                                                                                                                                                                    | ELIGIBILITY CRITERIA & AGE LIMIT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 01     | <b>DY. AVIATION SECURITY OFFICER (EQUIVALENT TO HC/GD IN CISF)</b><br>(Group -'C' Non-Gazetted, Non-Ministerial)<br>Level-4 of the pay matrix as per 7 <sup>th</sup> CPC (Pre-revised Pay Scale : PB I with Grade Pay Rs. 2400/-) | Essential Qualification & Experience for deputationist officers:-<br>1. Holding analogous posts on regular basis in the parent cadre or Department.<br>2. Degree from a recognized university or equivalent.<br>3. Three years experience in the Field in Police or security or intelligence.<br>4. Maximum Age Limit: 56 years.                                                                                                                                                                                                                                                                                                                      |
| 02.    | <b>SR. AVIATION SECURITY OFFICER (EQUIVALENT TO CT/GD IN CISF)</b><br>(Group -'C' Non-Gazetted, Non-Ministerial)<br>Level-3 of the pay matrix as per 7 <sup>th</sup> CPC (Pre-revised Pay Scale : PB I with Grade Pay Rs. 2000/-) | Essential Qualification & Experience for deputationist officers:-<br>1. Holding analogous posts on regular basis in the parent cadre or Department.<br>2. Maximum Age Limit: 56 years.                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 03.    | <b>STAFF CAR DRIVER (GR.II) (EQUIVALENT TO HC/DVR IN CISF)</b><br>(Group -'C' Non-Gazetted, Non-Ministerial)<br>Level-4 of the pay matrix as per 7 <sup>th</sup> CPC (Pre-revised Pay Scale : PB I with Grade Pay Rs. 2400/-)     | Essential Qualification & Experience for deputationist officers:-<br>1. Holding analogous posts on regular basis in the parent cadre or Department.<br>2. Maximum Age Limit: 56 years.<br><b>Experience:</b><br>1. Must have a valid driving license for heavy/light motor vehicle with at least 10 years of driving a motor vehicle.<br>2. Must be able to read English Numerals and figures.<br>3. Must have a thorough knowledge of Traffic Regulations.<br>4. Must have a good knowledge of petrol and diesel engine working and be able to locate faults and rectify minor running defects.<br>5. Must be able to clear car carburetor and plug. |

APART FROM THE ABOVE THE FOLLOWING ARE THE ELIGIBILITY CRITERIA :-

- I) COMPLETED 16 YEARS OF SERVICE
- II) NOT AWARDED ANY MAJOR/MINOR PUNISHMENT DURING LAST 10 YEARS
- III) CLEAR FROM DE/VIGILANCE ANGLE
- IV) NAMES OF PERSONNEL ALREADY SELECTED/SPONSORED FOR DEPUTATION TO OTHER ORGANIZATION WILL NOT BE ELIGIBLE.

THE CANDIDATES SELECTED ON THESE POSTS MAY BE POSTED AT BCAS HQ AT NEW DELHI AND ITS TWENTY (20) REGIONAL OFFICES LOCATED AT AHMEDABAD, AMRITSAR, BENGALURU, BHOPAL, BHUBNESHWAR, CHENNAI, DEHRADUN, DELHI, GOA, GUWAHATI, HYDERABAD, IMPHAL, JAIPUR, KOLKATA, LUCKNOW, MUMBAI, PATNA, RAIPUR, SRINAGAR AND TRIVANDRUM (.)

IT IS REQUESTED THAT THE OFFER MAY BE CIRCULATED IN FIELD FORMATIONS AND NOMINATIONS OF WILLING AND ELIGIBLE HC/GD, CT/GD AND HC/DVR @ 1 IN EACH RANK FROM ALL SECTOR MAY BE SENT IN THE FOLLOWING FORMAT DULY SIGNED (IN MS-EXCEL AND PDF COPY) ALONGWITH FOLLOWING DOCUMENTS SO AS TO REACH AT THIS DTE BY 16.02.2021 REPEAT BY 16.02.2021 POSITIVELY IN CONSOLIDATED MANNER:-

- I) BIO-DATA IN THE PRESCRIBED PRO-FORMA DULY SIGNED BY THE CANDIDATE AND COUNTERSIGNED BY THE COMPETENT AUTHORITY;
- II) COPIES OF APAR/ACRS FOR THE LAST 5 YEARS DULY ATTESTED ON EACH PAGE;
- III) DE/VIGILANCE/SEXUAL HARASSMENT CLEARANCE & INTEGRITY CERTIFICATE.
- IV) LIST OF PENALTIES (MAJOR/MINOR) IMPOSED, IF ANY, DURING THE LAST 10 YEARS,


IT MAY ALSO BE ENSURED THAT THE NOMINATION SHOULD NOT BE SENT IN PIECEMEAL/INCOMPLETE MANNER (.) NOMINATIONS NOT ROUTED THROUGH SECTOR ISG OR RECEIVED WITH INCOMPLETE RECORDS OR RECEIVED AFTER DUE DATE WILL BE SUMMARILY REJECTED (.) IT MAY ALSO BE ENSURED THAT THE NOMINATION SHOULD NOT BE SENT IN EXCEES OF THE PRESCRIBED LIMIT ALLOTTED TO SECTOR ISG (.) FURTHER, IT SHOULD BE ENSURED THAT WHILE FORWARDING THE NOMINATIONS TO THIS DTE, NO ELIGIBLE SENIOR NOMINATIONS IS LEFT OUT IN THE NOMINATIONS RECEIVED FROM UNITS (.)

| S.NO | PSL No. | CISF No | Rank | Name | Unit | DOB DD/MM/YYYY | DOA DD/MM/YYYY | DOP in the present rank DD/MM/YYYY | Age YY MM | Total Service YY MM |
|------|---------|---------|------|------|------|----------------|----------------|------------------------------------|-----------|---------------------|
| (1)  | (2)     | (3)     | (4)  | (5)  | (6)  | (7)            | (8)            | (9)                                | (10)      | (11)                |
|      |         |         |      |      |      |                |                |                                    |           |                     |

| Edu. Qul. | Home State | Punishment details (Major in entire service & Minor in last 10 years) | ACR Grading (Last 05 years)               | Details of previous deputation/UN Mission (Nepal/Haiti/Dhaka etc) | Hard Area service YY MM | SHAPE category with date | Course Done | Basic Pay and Level | Remarks |
|-----------|------------|-----------------------------------------------------------------------|-------------------------------------------|-------------------------------------------------------------------|-------------------------|--------------------------|-------------|---------------------|---------|
| (12)      | (13)       | (14)                                                                  | (15)                                      | (16)                                                              | (17)                    | (18)                     | (19)        | (20)                | (21)    |
|           |            |                                                                       | 2016-<br>2017-<br>2018-<br>2019-<br>2020- |                                                                   |                         | SHAPE Dt.                |             | BP: Level:          |         |

[NOTE: ALL THE ABOVE PARTICULARS MAY BE GIVEN IN SINGLE CELL AND DATE SHOULD BE MENTIONED AS DD/MM/YYYY (.) NOMINATIONS MAY BE FORWARDED IN SOFT COPY TO aigestt@cisf.gov.in and ac-estti@cisf.gov.in AND HARD COPY MAY ALSO BE SENT TO THIS DTE. (.) NIL REPORT IS ALSO REQUIRED (.) MSG OVER////

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(सुधीर नरेन)  
सहायक महानिरीक्षक/स्था0

Internal  
AIG/ADM

Request to forward the nomination of personnel posted in FHQ in the rank of HC/GD, CT/GD & HC/Dvr @ 1 in each rank and nominations of attached personnel may be routed through concerned Sector HQrs.

AIG/TECH, EDP CELL – To place in CISF web site under latest news column.

## BIODATA PROFORMA

**Post Applied for: Deputy Aviation Security Officer (DASO)**

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1. Name (in block letters) :
2. Address :
  - (i) Permanent address:
  - (ii) Address for communication:
3. Email ID:
4. Phone No.
5. Mobile No.
6. Fax No:
7. Date of Birth (in Christian Era) :
8. Date of retirement under Central/State Government :
9. Educational Qualifications :
10. Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

| Qualification/experience required                                                                                                            | Qualification/experience possessed by the official |
|----------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| holding analogous posts on regular basis in the parent cadre or Department;<br>or;<br>05 Years regular service in Level 3 in the pay matrix. |                                                    |
| Degree from recognised university or equivalent.                                                                                             |                                                    |
| Three years experience in the field in Police or security or intelligence.                                                                   |                                                    |

11. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.

12. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

| Office/Instt./Organisation | Post | From | To | Scale of pay and basic pay | Nature of duties. |
|----------------------------|------|------|----|----------------------------|-------------------|
|                            |      |      |    |                            |                   |

13. Nature of present employment i.e. ad-hoc or temporary or quasi permanent or permanent :

14. In case the present employment is held on deputation/contract basis please state:



- (i) The date of initial appointment :  
(ii) Period of appointment on deputation/contract :  
(iii) Name and address of the parent office/organization to which you belong :

15. Additional details about present employment: Please state whether working under:-

- (i) Central Govt.  
(ii) State Govt.  
(iii) Union Territory  
(iv) Central Police Organisation

16. Are you in the Revised scale of Pay ? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

17. Pay Level in the pay matrix, Basic Pay and total emoluments per month now drawn.

18. Whether belongs to SC/ST

19. Educational detail (degree upwards)

College /University :

20. Any other information regarding suitability the candidate may like to add:

(May use separate sheet if required)

21. Declaration:

**I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being declared before or after the selection, my candidature /appointment is liable to be cancelled.**

Signature of the applicant

Address: \_\_\_\_\_

Place:

Date:

**CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE OF THE APPLICANT :**

1. It is certified that the particulars furnished by the official are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he is clear from the vigilance angle.
3. His integrity is certified.
4. It is certified that no major or minor penalties have been imposed on the official during the last 10 years.

Countersigned

(Employer/Cadre Controlling Authority with Seal)

Place:

Date:

## BIODATA PROFORMA

Pos. Applied for: Senior Aviation Security Assistant (SASA)

1. Name (in block letters) :
2. Address :
  - (i) Permanent address:
  - (ii) Address for communication:
3. Email ID:
4. Phone No.
5. Mobile No.
6. Fax No:
7. Date of Birth (in Christian Era) :
8. Date of retirement under Central/State Government :
9. Educational Qualifications :
10. Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

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| Qualification/experience required                                                                                                            | Qualification/experience possessed by the official |
|----------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| holding analogous posts on regular basis in the parent cadre or Department;<br>or;<br>03 Years regular service in Level 2 in the pay matrix. |                                                    |
| Three years experience in the field in Police or security or intelligence.                                                                   |                                                    |

11. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.

12. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

| Office/Instt./Organisation | Post | From | To | Scale of pay and basic pay | Nature of duties. |
|----------------------------|------|------|----|----------------------------|-------------------|
|                            |      |      |    |                            |                   |

13. Nature of present employment i.e. ad-hoc or temporary or quasi permanent or permanent :

14. In case the present employment is held on deputation/contract basis please state:

- (i) The date of initial appointment :
- (ii) Period of appointment on deputation/contract :
- (iii) Name and address of the parent office/organization to which you belong :

15. Additional details about present employment: Please state whether working under:-

- (i) Central Govt.
- (ii) State Govt.
- (iii) Union Territory
- (iv) Central Police Organisation

16. Are you in the Revised scale of Pay ? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

17. Pay Level in the pay matrix, Basic Pay and total emoluments per month now drawn.

18. Whether belongs to SC/ST

19. Educational detail (degree upwards)

College /University :

20. Any other information regarding suitability the candidate may like to add:

(May use separate sheet if required)

21. Declaration:

**I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being declared before or after the selection, my candidature /appointment is liable to be cancelled.**

Signature of the applicant

Address: \_\_\_\_\_

Place:

Date:

**CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE OF THE APPLICANT :**

1. It is certified that the particulars furnished by the official are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he is clear from the vigilance angle.
3. His integrity is certified.
4. It is certified that no major or minor penalties have been imposed on the official during the last 10 years.

Countersigned  
(Employer/Cadre Controlling Authority with Seal)

Place:

Date:

## BIODATA PROFORMA

**Post Applied for: Staff Car Driver (Gr.I/II/OG) (Please mark your option)**

1. Name (in block letters) :
2. Address :
  - (i) Permanent address:
  - (ii) Address for communication:
3. Email ID:
4. Phone No.
5. Mobile No.
6. Fax No:
7. Date of Birth (in Christian Era) :
8. Date of retirement under Central/State Government :
9. Educational Qualifications :
10. Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

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| Qualification/experience required | Qualification/experience possessed by the official |
|-----------------------------------|----------------------------------------------------|
|                                   |                                                    |

11. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.

12. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

| Office/Instt./Organisation | Post | From | To | Scale of pay and basic pay | Nature of duties. |
|----------------------------|------|------|----|----------------------------|-------------------|
|                            |      |      |    |                            |                   |

13. Nature of present employment i.e. ad-hoc or temporary or quasi permanent or permanent :

14. In case the present employment is held on deputation/contract basis please state:

- (i) The date of initial appointment :
- (ii) Period of appointment on deputation/contract :



(iii) Name and address of the parent office/organization to which you belong :

15. Additional details about present employment: Please state whether working under:-

- (i) Central Govt.
- (ii) State Govt.
- (iii) Union Territory
- (iv) Central Police Organisation

16. Are you in the Revised scale of Pay ? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

17. Pay Level in the pay matrix, Basic Pay and total emoluments per month now drawn.

18. Whether belongs to SC/ST

19. Educational detail (degree upwards)

College /University :

20. Any other information regarding suitability the candidate may like to add:

(May use separate sheet if required)

21. Declaration:

**I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being declared before or after the selection, my candidature /appointment is liable to be cancelled.**

Signature of the applicant

Address: \_\_\_\_\_

Place:

Date:

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- 3. His integrity is certified.
- 4. It is certified that no major or minor penalties have been imposed on the official during the last 10 years.

Countersigned

(Employer/Cadre Controlling Authority with Seal)

Place:

Date: