

महानिदेशालय  
Directorate General  
केन्द्रीय औद्योगिक सुरक्षा बल  
Central Industrial Security Force  
(गृह मंत्रालय)  
(Ministry of Home Affairs)

ब्लॉक सं. 13 सी.जी.ओ. परिसर  
Block No.13, C.G.O. Complex.  
लोधी रोड नई दिल्ली-11003  
Lodhi Road, New Delhi - 11003

शाखा / Branch : परिचालन

पत्र सं.0-42065/आरटीआई/एम.आर.(पार्ट.)/परिचा./2018 3741 दिनांक 8 अगस्त 2018.

**OFFICE ORDER**

Subject:- Committee to identify the categories of information being asked frequently by the applicants under RTI Act 2005;Reg.

DoP&T vide their OM No. 1/34/2013-IR, dated 30.06.2016 has conveyed that in each public authority, a Committee of PIOs and FAAs with rich experience of dealing with RTI applications and appeals is to be set up to identify the categories of Information that are frequently asked by applicants. Such information must be disclosed in the public domain to make it more user friendly and should also be reviewed at regular intervals.

02. In view of the above, a Committee of the following Officers is hereby constituted for the purpose:-

Presiding Officer	:	IG, Adm, CISF HQrs New Delhi.
Member-I	:	DIG, Rectt. CISF HQrs. New Delhi.
Member-II	:	AIG, Ops. CISF HQrs. New Delhi.

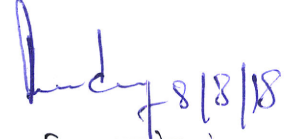
03. The terms of reference of the Committee are appended below:-

- i. To analyze and identify the categories of information that are frequently asked by applicants, so that such information may be disclosed in the public domain(on CISF website) suo motu.
- Seek opinion of CPIOs and 1<sup>st</sup> Appellate Authorities (within CISF) with respect to the categories of information that are being sought frequently.

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- ii. To undertake review on the matter at regular intervals.
- iii. To submit it's recommendations on Quarterly basis, first such report to be sent to this Dte. by 05.10.2018.

04. This has approval of the competent authority.



( डॉ. अनिल पाण्डेय )

उप महानिरीक्षक परिचालन, न.प्र.

एवं सीपीआईओ

Distribution:

All concerned Officers. : for strict compliance please.

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- iv. PS to IsG, Pers and Tech & Prov. : for kind information of IsG, Pers and Tech & Prov Please.
- v. All 1<sup>st</sup> AA & CPIOs of CISF : for information please.