



महानिदेशालय

Directorate General

केन्द्रीय औद्योगिक सुरक्षा बल
Central Industrial Security Force
(गृह मंत्रालय)
(Ministry of Home Affairs)

13, के.स.का.काम्प्लेक्स,
Block No-13, CGO Complex
लोधी रोड नई दिल्ली-3
Lodhi Road, New Delhi-3

No.E-38018/28/Estt.II/DG(RR)/2023/
To

4505

Dated: 07/12/2023

The ADG (APS, North and South)
All Sector IsG including Director/NISA Hyd and IG/Trg HQrs. Delhi

Subject: REQUEST ROOM OF DG/CISF (FOR PHYSICAL APPEARANCE FOR GRIEVANCE REDRESSAL) : REG.

Reference this Dte letter of even No. (4411) dated 24.11.2023 on the above subject.

02. It has been noticed by the competent authority that many personnel reported at this Dte for Request Room of DG/CISF without following proper procedure as circulated vide this Dte. letter under reference.
03. As per para-03 of this Dte letter under reference; “*no one should report for Request Room of DG, CISF unless he/she has already appeared before Sector IG, IG/Pers or DIG/Pers at FHQ (depending upon the nature of matter/case)*”.
04. Therefore, it is requested to kindly ensure that CISF personnel are properly briefed and advised that one should report for Request Room of DG, CISF only when he/she has already appeared before Sector IG, IG/Pers or DIG/Pers at FHQ.
05. Further, all instructions contained in the letter under reference are reiterated and the same may be briefed to Unit personnel by Unit Commanders in Sainik Samellan/briefings and in Morning/Evening Roll Calls regularly.
06. Sector IsG may ensure strict compliance as desired by DG, CISF.
07. This issues with the approval of competent authority.

(महेन्द्र कुमार यादव)

सहायक महानिरीक्षक / स्थापना

07/12/23

Internal:-

1. PS to DG, CISF
2. PS to IsG (Pers/Adm/Tech and Prov)
3. All DIsG and AIsG FHQr
4. AIG/ADM - For information and necessary action.
5. AIG/Tech - For placing on CISF website
6. All Sections at FHQ.