



महानिरीक्षक (एनसीआर खण्ड) का कार्यालय
केन्द्रीय औद्योगिक सुरक्षा बल
(गृह मंत्रालय)

ब्लॉक न.11, 5वीं मंजिल
के.स.क.परिसर, लोधी रोड़, नई दिल्ली-110003
Dated : 02-06-2025

No.PR-13019/NCRS/PROV/PROCUREMENT OF T MANIPULATOR/2025-54683-(E)

To,

The Asstt. Inspector General (Tech)
CISF HQrs. Block No. 13, CGO Complex,
Lodhi Road, New Delhi 110003

Subject :- **PROCUREMENT OF 04 NOS TELESCOPIC MANIPULATOR FOR CISF UNIT PHC NEW DELHI**

It is submitted that, as per the concurrence of FA/CISF and the approval of IG/NCRS, the following bid for the procurement of 04 Nos. of Telescopic Manipulator for CISF Unit PHC New Delhi, has been published on the GeM portal. To ensure maximum participation of relevant bidders/firms in the bidding process, the bid details are required to be uploaded on the CISF website. The details of the published bid are as follows:

Item	TELESCOPIC MANIPULATOR
Bid No.	GEM/2025/B/6190159 dated 30.05.2025
Bid floating Date	30.05.2025
Bid End Date	14.06.2025

02. The documents related to the above-mentioned bid are enclosed herewith for ready reference.

03. In view of the above, it is requested that the bid details may kindly be uploaded on the CISF website to ensure wider publicity.

Encl.: As above

Digitally signed by
राकेश भूषण
RAKESH BHUSHAN,
कमाण्डेन्ट/सहायक महानिरीक्षक/एनसीआरएस
COMMANDANT/AIG/NCRS,
IG NCR DELHI,
02-06-2025

Copy to:-

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	14-06-2025 12:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	14-06-2025 12:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Home Affairs
Department Name/विभाग का नाम	Central Armed Police Forces
Organisation Name/संगठन का नाम	Central Industrial Security Force (cisf)
Office Name/कार्यालय का नाम	Cisf Hq 13 Block Cgo Complex Lodhi Road Delhi 03
क्रेता ईमेल/Buyer Email	prov.ncrs@cisf.gov.in
Total Quantity/कुल मात्रा	4
Item Category/मद केटेगरी	Telescopic manipulator (Q3)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	12 Lakh (s)
OEM Average Turnover (Last 3 Years)/मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)	50 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes

Bid Details/बिड विवरण	
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Past Performance/विगत प्रदर्शन	10 %
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	Yes
RA Qualification Rule	H1-Highest Priced Bid Elimination
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	Yes
Inspection to be carried out by Buyers own empanelled agency	Yes
Type Of Inspection	Post Dispatch
Name of the Empanelled Inspection Agency/ Authority	Board of Officers
Auto CRAC Days	45
Quality Assurance Plan document	1746098123.pdf
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	48240

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
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ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	38

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

DDO

Office of the Inspector General, CISF NCR Sector HQrs. 5th Floor, Block-11, CGO Complex, Lodhi Road, New Delhi-110003

(Assistant Commandant)

MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover, shall upload the supporting documents to prove his eligibility for exemption.
3. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
4. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover shall upload the supporting documents to prove his eligibility for exemption.
5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the

completed financial years after the date of constitution shall be taken into account for this criteria.

6. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

7. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

8. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

9. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

10. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

11. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 10% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

12. Inspection of Stores by Nominated Inspection Authority / Agency of buyer or their

authorized representatives

An independent third party Professional Inspection Body can help buyer in mitigating buyer's risk with pre-dispatch/post-dispatch inspection in order to ensure that equipment, components, solutions and documentation conform to contractual requirements. The buyer has a right to inspect goods in reasonable manner and within reasonable time at any reasonable place as indicated in contract. Inspection Fee/ Charges (as pre-greed between buyer and Inspection Agency) would be borne by the buyer as per their internal arrangement but may be recovered from the seller if the consignment failed to conform to contractual specification and got rejected by the Inspection Officer. If so requested and accepted by the seller, initially seller may pay for inspection charges as applicable and get the same reimbursed from buyer if consignment accepted by the Inspecting Officer. For reimbursement seller has to submit proof of payment to Inspection Agency.

Seller/OEM shall send a notice in writing / e-mail to the Inspecting officer / inspection agency specifying the place of inspection as per contract and the Inspecting officer shall on receipt of such notice notify to the seller the date and time when the stores would be inspected. The seller shall, at his own expenses, afford to the Inspecting officer, all reasonable facilities as may be necessary for satisfying himself that the stores are being and or have been manufactured in accordance with the technical particulars governing the supply. The decision of the purchaser representative / inspection authority regarding acceptance / rejection of consignment shall be final and binding on the seller.

The Seller shall provide, without any extra charge, all materials, tools, labour and assistance of every kind which the Inspecting officer may demand of him for any test, and examination, other than special or independent test, which he shall require to be made on the seller's premises and the seller shall bear and pay all costs attendant thereon.

The seller shall also provide and deliver store / sample from consignment under inspection free of charge at any such place other than his premises as the Inspecting officer may specify for acceptance tests for which seller/OEM does not have the facilities or for special/ independent tests.

In the event of rejection of stores or any part thereof by the Inspecting officer basis testing outside owing to lack of test facility at seller's premises, the seller shall, on demand, pay to the buyer the costs incurred in the inspection and/or test. Cost of test shall be assessed at the rate charged by the Laboratory to private persons for similar work.

Inspector shall have the right to put all the stores or materials forming part of the same or any part thereof to such tests as he may like fit and proper as per QAP/governing specification. The seller shall not be entitled to object on any ground whatsoever to the method of testing adopted by the Inspecting officer.

Unless otherwise provided for in the contract, the quantity of the stores or materials expended in test will be borne by seller.

Inspecting officer is the Final Authority to Certify Performance / accept the consignment. The Inspecting officer's decision as regards the rejection shall be final and binding on the seller.

The seller shall if so required at his own expense shall mark or permit the Inspecting officer to mark all the approved stores with a recognised Government or purchaser's mark.

13. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

Telescopic Manipulator (4 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

[* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Constructional Parameter	Material	High strength light weight carbon fiber
Dimension & size	Length,min	3 - 5 (meter)
	Weight	15.0 (kilogram)
Performance parameter	Assembly time	5.0 (minute)
	Lifting Weight	8 - 12 (kilogram)
	Claw opening	15 - 25 (centimeter)
Technical Specification	Battery backup	2.0 (hour)
	Battery Type	Rechargeable, Disposable
	Rechargeable battery,hour	3
Additional Parameter	Optional Claws provided	Yes, No
	The Manipulator should have provision of Counter Weight	Yes
	Accessories	LCD monitor, Adaptor for Battery Charging, Screw Driver for Claw Adjustment, Cable Connector (for Power Supply & LCD Supply), Tripod Stand for easy movability, 2 Type of Jaw Rubber for better gripping, Strong Nylon web shoulder strap for balancing the system, Transportation carrying Box, User hand book, Cleaning kit, Technical manual, telescopic bipods
Shelf life	Warranty	1, 2, 3 Or higher (year)
Test Report	Test Report To Be Submitted To The Buyer On Demand	Yes
	Availability of Test Report from Central Govt/NABL/ILAC accredited lab to prove conformity to specification	Yes

Additional Specification Parameters - Telescopic Manipulator (4 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Conformity of Desired Specifications	The QRs/Specifications for the Telescopic Manipulator must conform to the QRs/Specifications approved by the MHA, as outlined in letter No. P/604/18(389)/Telescopic/Prov(Ord)/NSG/247 dated 15.01.2018

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer/प्रेषित/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Ajay Kumar Pradhan	110001, Office of Deputy Inspect General, CISF Unit Parliament House Complex, New Delhi	4	90

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. Generic

Installation, Commissioning, Testing, Configuration, Training (if any - which ever is applicable as per scope of supply) is to be carried out by OEM / OEM Certified resource or OEM authorised Reseller.

4. Generic

Malicious Code Certificate:

The seller should upload following certificate in the bid:-

(a) This is to certify that the Hardware and the Software being offered, as part of the contract, does not contain Embedded Malicious code that would activate procedures to :-

- (i) Inhibit the desires and designed function of the equipment.
- (ii) Cause physical damage to the user or equipment during the exploitation.
- (iii) Tap information resident or transient in the equipment/network.

(b) The firm will be considered to be in breach of the procurement contract, in case physical damage, loss of information or infringements related to copyright and Intellectual Property Right (IPRs) are caused due to activation of any such malicious code in embedded software.

5. Generic

Manufacturer Authorization: Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

6. Generic

Scope of supply includes Training: Number of employees to be trained

10
, Place for Training
CISF Campus Mahipalpur, New Delhi
and Duration of training
1
days.

7. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Supply Installation Testing Commissioning of Goods and Training of operators and providing Statutory Clearances required (if any)

8. **Turnover**

Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

9. **Turnover**

OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

10. **OEM**

IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.

11. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

12. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

13. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

14. **Certificates**

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.

15. **Warranty**

Warranty period of the supplied products shall be 3 years from the date of final acceptance of goods or

after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

16. **Warranty**

Timely Servicing / rectification of defects during warranty period: After having been notified of the defects / service requirement during warranty period, Seller has to complete the required Service / Rectification within 3 days time limit. If the Seller fails to complete service / rectification with defined time limit, a penalty of 0.5% of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PBG). Cumulative Penalty cannot exceed more than 10% of the total contract value after which the Buyer shall have the right to get the service / rectification done from alternate sources at the risk and cost of the Seller besides forfeiture of PBG. Seller shall be liable to re-imburse the cost of such service / rectification to the Buyer.

17. **Forms of EMD and PBG**

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C

Asstt. Commandant/DDO, Office of the Inspector General, CISF NCR Sector HQrs. 5th Floor, Block-11, CGO Complex, Lodhi Road, New Delhi-110003

. The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

18. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

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A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

19. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

(i) Compliance with MHA-approved QRs/TDs: Participating firms/suppliers shall ensure that their product, i.e., **Telescopic Manipulator**, fully complies with the QRs/Specifications approved by the MHA, as outlined in letter No. P/604/18(389)/Telescopic/Prov(Ord)/NSG/247 dated 15.01.2018. Please disregard the GeM category specifications and their associated values mentioned in the bid document for the subject store. The procurement of the '**Telescopic Manipulator**' will be strictly based on the MHA-approved QRs/TDs. (The MHA-approved QRs/TDs can be found in the PDF format uploaded under the 'Quality Assurance Plan Document' column).

(ii) Field Trial: The product offered by firms/suppliers under this category shall undergo a field trial, and the product will be evaluated according to the MHA-approved trial directives circulated in No. P/604/18(389)/Telescopic/Prov(Ord)/NSG/247 dated 15.01.2018. The brief details of the field trial are as follows:

- **(a)** The bidder must have their product ready for the field trial within 15 days from the bid opening date.
- **(b)** The field trial will be conducted by the Board of Officers in the Delhi NCR region/decided by the procuring entity/ locations specified in MHA approved QRs/TDs.
- **(c)** The date and time of the field trial will be communicated by the Board of Officers in due course.
- **(d)** All requested certificates and lab reports must be provided during the field trial.
- **(e)** Bids from firms/suppliers whose products fail to meet the approved QRs/Specifications during the field trial will be unequivocally rejected.
- **(f)** Bids from firms/suppliers who willfully fail to comply with or abstain from participating in the field trial, as per these additional terms and conditions, will also be unequivocally rejected.
- **(g)** The firm shall bring all necessary items/equipments, as specified in the MHA-approved QRs/TDs, at the time of field trials for the evaluation of the offered product in accordance with the MHA-approved QRs/TDs.

(iii) Past Performance Criteria: The bidder must have supplied at least 10% of the bid quantity of the same or similar category products in at least one of the last three (3) financial years prior to the bid opening date to any Central/State Government Organization, PSU, or Public Listed Company.

(iv) Proof of Supply: The participating bidder must upload copies of invoices, along with CRAC/third-party inspection release notes or acceptance of stores, as well as the relevant contracts or supply orders, to support proof of supplies required in the bid.

(v) False Documents: If it is found that the CA certificate, documents pertaining to proof of supply, experience certificates, or lab reports are false, manipulated, or edited, the bid will be rejected at any stage of the procurement process. Legal action, as per the Terms and Conditions of GeM, will be initiated against the defaulter/firm.

(vi) Warranty: A 3-year warranty is mandatory. The participating bidder must submit an acceptance certificate both at the time of uploading the technical bid and again upon delivery of the goods. Additionally, the successful bidder must provide a certificate or undertaking regarding the shelf life of spare parts/accessories/services, if specified in the MHA-approved QRs/Specifications, at both stages. Failure to comply with these requirements will result in disqualification.

(vii) Lab Reports: To verify compliance of the product with the technical specifications outlined in the MHA-approved QRs/TDs for 'Telescopic Manipulator'—as referenced in the Buyer Added Text-based ATC—the participating bidder must submit a copy of the lab test report/certificate from a National/ Internationally accredited laboratory at the time of uploading the technical bid. Failure to submit the lab report will result in disqualification of the bidder.

(viii) Certificates: All required certificates and undertakings must be uploaded along with the bid, as specified in the MHA-approved QRs/TDs. Failure to comply will result in disqualification of the bidder.

(ix) Principal/OEM Participation: Either the Principal/OEM or its authorized dealer/agent may participate in the tender on behalf of the Principal/OEM, but both cannot bid simultaneously for the same item/product in the same tender (as per CVC Circular No. 03/10/12 dated 13/01/2012).

(x) Tender Cancellation: The Procuring Entity may cancel the procurement process or reject all bids at any time before intimating acceptance of the successful bid, as per the circumstances outlined in Clauses 173 of the GFR 2017.

(xi) Conformity of Additional Specifications: The participating bidder must submit an acceptance certificate for the additional specification parameters outlined in the bid document.

(xii) Manufacturer Authorization: If an authorized distributor or service provider is submitting the bid, they must provide a valid Authorization Form/Certificate along with the details of the OEM (Original Equipment Manufacturer) or Original Service Provider. These details must include the name, designation, address, email ID, and phone number of the OEM/Service Provider. Additionally, the bidder must submit relevant documents confirming that the OEM manufactures the specified equipment. Failure to comply with these requirements will result in disqualification of the bidder.

(xiii) Acceptable Banks for EMD/EPBG: Participating bidders must ensure that the requisite EMD/ePBG is provided from one of the following acceptable banks: "**State Bank of India, ICICI Bank, HDFC Bank, IDBI Bank, Kotak Mahindra Bank, IndusInd Bank, Yes Bank, Axis Bank, Bank of India, Punjab National Bank, or Bank of Baroda.**" The concerned bank must certify that the deposit can only be withdrawn on demand or with the sanction of the pledgee. For the release of the EMD/Security Deposit (ePBG), the FDR will be released in favor of the bidder by the Buyer after making an endorsement on the back of the FDR, duly signed and stamped, along with a covering letter.

(xiv) Format for Self-Certification under Preference to "MAKE IN INDIA" Policy:

With reference to the GeM bid No. _____ dated _____, in line with Government Public Procurement Order No. P-45021/2/2017-PP(BE-II) dated 16.09.2020, as amended from time to time and as applicable on the date of submission of the tender, we hereby certify that we, M/s _____ (supplier name), are a local supplier meeting the requirement of minimum local content (50%) as defined in the above orders for the material against Tender No. _____.

Details of the location at which local value addition will be made are as follows: _____.

We also understand that false declarations will be a breach of the Code of Integrity under Rule 175 (1)(i)(h) of the General Financial Rules, for which a bidder or its successors may be debarred for up to two years as per Rule 151(iii) of the General Financial Rules, along with any other actions permissible under law.

(Seal and Signature of Authorized Signatory)

(xv) The bidder is required to submit Bid Security Declaration in the following format:

BID SECURITY DECLARATION CERTIFICATE

(On Firm's Letter head)

Bidder's Name: _____

[Address and Contact Details]

Bidder's Reference No. _____ Date: _____

To

The Inspector General,
CISF NCR Sector HQrs.
5th Floor, Block-11, CGO Complex,
Lodhi Road, New Delhi-110003

Ref: Tender Document No. _____; Tender Title: _____

Dear Sir/Madam,

We, the undersigned, solemnly declare that:

- We understand that according to the conditions of this Tender Document, the bid must be supported by a Bid Securing Declaration in lieu of Bid Security.
- We unconditionally accept the conditions of this Bid Securing Declaration. We understand that we shall be automatically suspended from eligibility for bidding in any tender in the Procuring Organization for two years from the date of opening of this bid if we breach our obligation(s) under the tender conditions by:
 - Withdrawing, amending, impairing, or derogating in any respect from our bid within the bid validity period; or
 - After being notified of the acceptance of our bid, failing to produce the original documents for scrutiny or the required Performance Security within the stipulated time under the conditions of the Tender Document; or
 - Failing or refusing to sign the contract.
- We acknowledge that this Bid-Securing Declaration shall expire if the contract is not awarded to us, upon:
 - Receipt of your notification of the cancellation of the entire tender process or rejection of all bids, or
 - Forty-five days after the expiration of the bid validity or any extension to it.

(Signature with date)

(Name and designation)

Duly authorized to sign the bid for and on behalf of _____

[Name & Address of Bidder and seal of the company]

Dated on _____ day of _____ [insert date of signing]

Place: _____ [insert place of signing]

(xvi) The bidder is required to submit Blacklisted Declaration Certificate in the following format:

–

BLACKLISTED CERTIFICATE

(On Firm's Letter head)

To

The Inspector General,
CISF NCR Sector HQrs.
5th Floor, Block-11, CGO Complex,
Lodhi Road, New Delhi-110003

Dear Sir,

Tender/GeM Bid No. _____, dated _____

We, M/s _____, undertake that our firm has never submitted any fake, forged, edited, or misleading documents to any Government department in the last three years, and our firm's documents have never been found fake, forged, edited, or misleading by any Government department in the last three years, including the instant bid.

(Seal and Signature of Authorized Signatory)

(xvii) The bidder is required to submit Financial Standing undertaking in the following format:

-

FINANCIAL STANDING UNDERTAKING

(On Firm's Letter head)

To
The Inspector General,
CISF NCR Sector HQrs.
5th Floor, Block-11, CGO Complex,
Lodhi Road, New Delhi-110003

Dear Sir,

Tender/GeM Bid No. _____, dated _____

We, M/s _____, undertake that our firm has not been under liquidation, court receivership, or similar proceedings, and is not bankrupt.

(Seal and Signature of Authorized Signatory)

(xviii) The bidder is required to submit an acceptance certificate regarding outlined terms & conditions of bid in the following format:

-

ACCEPTANCE OF TERMS & CONDITIONS OF BID
(On Firms Letter head)

To
The Inspector General,
CISF NCR Sector HQrs.
5th Floor, Block-11, CGO Complex,
Lodhi Road, New Delhi-110003

Ref: Tender Document No. _____; Tender Title: _____

Dear Sir/Madam,

We, the undersigned, solemnly declare that:

1. I/We have downloaded/obtained the GeM bid documents(s) for the above-mentioned 'Bid' from the GeM portal on the date _____.
2. I/We certify that I/We have read the entire terms and conditions of the bid documents (including all documents like Technical Specifications, Bid Details, Buyer Added Bid Specific Terms and Conditions, Buyer Added Bid Specific ATC, Quality Assurance Plan, etc.), and I/We shall abide by the terms and conditions contained therein.
3. The corrigendum(s), if any, issued by your department/organization, has been taken into consideration while submitting this acceptance letter.

4. I/We hereby unconditionally accept the bid conditions of the above-mentioned bid document(s)/corrigendum(s) in its entirety.
5. I/We have prepared the bid in compliance with the specifications/requirements laid down in the bid document.
6. I/We certify that all information and documents furnished by our firm are true and correct. In the event that the information is found to be incorrect/ untrue or violated, your department/ organization may reject the bid or terminate the contract without notice or reason, including blacklisting the bidder for 02 financial years.

(Seal and Signature of Authorized Signatory)

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---