

**DIRECTORATE GENERAL  
CENTRAL INDUSTRIAL SECURITY FORCE  
(MINISTRY OF HOME AFFAIRS)  
BLOCK-13, CGO's COMPLEX  
LODHI ROAD, NEW DELHI- 110 003**

No.E-38011/1/2011/Estt-II/ **122**

Dated, 5<sup>th</sup> April, 2014

To

The Additional Director General/APS  
All Sector IsG, CISF including NISA Hyderabad  
All Zonal/Plant DIsG/DIsG of GBS/DMRC/SSG/DOS/DAE  
All DIsG of RTCs/FSTI Hyderabad/ZOWs  
All Group Commandants/Comdt/Dy.Comdt/Asstt.Comdt/OIC units  
All Reserve Battalions

**Subject : GUIDELINES FOR POSTING/TRANSFER OF CONSTABLE/  
(TRADESMEN) IN VARIOUS SECTORS – AMENDMENT-REG**

Reference this Directorate Circular No.53/2011 dated 20.12.2011 and letter No.(141) dated 15.02.2012 in which the guidelines for posting/transfer of Constable(Tradesmen) were issued.

02. In the circular No.53/2011 dated 20.12.2011, posting guidelines for all Non-Gazetted ranks including Constable/(Tradesmen) were issued describing OHZ/HZ tenure for the personnel belonging to various sectors. Posting guidelines for Constable/(Tradesmen) were based on age criteria and year of recruitment.

- a) They were divided into two categories :-
- i) Those recruited before 31.12.2010.
  - ii) Those recruited on or after 01.01.2011.

03. Those personnel who were appointed directly as Constable/(Tradesmen) on or after 01.01.2011, general posting guidelines for Constable(GD) were applicable to them, whereas, Constable/(Tradesmen) recruited before 31.12.2010 were required to serve OHZ depending upon the age group they belonged to.

04. The posting guidelines pertaining to Constable/(Tradesmen) have been reviewed. Accordingly Para-11(B) (v) concerning OHZ tenure of Constable/ (Tradesmen) of the Circular No.53/2011 is amended as under: -

**Para-11(B)(v) OUT OF HOME ZONE/HOME ZONE TENURE FOR CONSTABLE/(TRADESMEN)**

After the implementation of 6<sup>th</sup> Central Pay Commission, all Group-D posts were upgraded to Group-C. Hence, Follower staff(BBr/W.M/W.Cr/Cook etc), who were earlier placed in Group-D have now been placed in Group-C in accordance with 6<sup>th</sup> Pay commission recommendations with change in nomenclature as Constable/(Tradesmen).

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**(i) Constable/(Tradesmen) recruited on or after 01.01.2011:**

- a) Constable/(Tradesmen) belonging to **NS** and **ES** will serve first **12 years in OHZ** and after that they will be posted to their HZ for rest of their service.
- b) For other Sectors, i.e., **SS/WS/NES**, Constable/(Tradesmen) will serve first **10 years in OHZ** and then they will serve remaining part of their service in their respective **HZ(SS/WS/NES)**.

**(ii) Constable/(Tradesmen) recruited before 01.01.2011 :-**


For the Constable/(Tradesmen) who are recruited before 01.01.2011, following OHZ tenure is required to be served by them :-

- a) Over 45 years : No OHZ service. To be posted in their respective Home Zone during rest of their service
- b) Age of 40 to 45 years : 5 years in units in OHZ and thereafter in HZ for the rest of service.
- c) Age of 30 to 40 years : 6 years in units in OHZ and thereafter in HZ for the rest of service
- d) Age of 20 to 30 years : 9 years in units in OHZ and thereafter in HZ for the rest of service

05. However, they may be posted out any time, anywhere in the country on administrative/operational necessity.

06. This policy will come into force with effect from next year i.e 01.04.2015. In view of the above Sector IsG are requested not to transfer Constable/(Tradesmen) from the present unit as they would be included in next IZT.

07. This issues with the approval of DG/CISF.

  
( S B SINGH )  
INSPECTOR GENERAL/HQRS

**Internal :**

1. PS to DG/CISF
2. PS to SDG, CISF
3. PS to IsG(Hqr/Adm)
4. All DIsG
5. All AlsG
6. AIG/Tech – for placing in CISF website
7. All sections