

## EMAIL MESSAGE

TO : ADG(APS & NORTH) NEW DELHI  
ALL SECTOR IsG, CISF INCLUDING IG/NISA & IG/TRG.

FROM : DIRECTORATE GENERAL, CISF, NEW DELHI-03

NO.E-16015/02/UNDPKO/2018/PERS.II/ 150

DATED: 11 FEBRUARY, 2019

NOMINATIONS TO GENDER AFFAIRS OFFICER (P-3), POLICE REFORM OFFICER (P-4) AND POLICY PLANNING OFFICER (P-3) TO UN LOGISTICS BASE, BRINDISI [JOB OPENING NO.:- 2019-SPC-78775-DPO; 2019-SPC-75911-DPO; & 2019-SPC-75926-DPO] (.) IT HAS BEEN INTIMATED BY MHA THAT POLICE DIVISION, UNHQ THROUGH PMI TO UN HAS SOUGHT NOMINATION OF ELIGIBLE CANDIDATES FOR THE POSTS OF **GENDER AFFAIRS OFFICER (P-3), POLICE REFORM OFFICER (P-4) AND POLICY PLANNING OFFICER (P-3)** TO UN LOGISTICS BASE, BRINDISI (.) THE JOB DESCRIPTION ALONGWITH ELIGIBILITY CRITERIA/ QUALIFICATIONS AND OTHER INFORMATIONS FOR THE AFORESAID POSITIONS ARE ENCLOSED HEREWITH AS CIRCULATED BY UNITED NATIONS AND RECEIVED THROUGH MHA (.) IT IS REQUESTED TO FORWARD THE NOMINATION OF ELIGIBLE AND WILLING OFFICERS OF THE RANK OF **SP/DIG FOR P-4 LEVEL AND DySP/SP FOR P-3 LEVELS OF ABOVE POSTS** WHO FULFILLS ALL REQUIREMENTS FOR THE POSITION/POST AS DESCRIBED IN JOB DESCRIPTION TO THIS DIRECTORATE BY **20.02.2019 REPEAT BY 20.02.2019 POSITIVELY [NOMINATION IN PDF FILE (EACH OFFICER SEPARATELY) THROUGH E-MAIL ID: aigpers@cisf.gov.in] AND HARD COPY THROUGH QUICKEST MEANS** (.) WHILE FORWARDING THE NOMINATIONS, REQUISITE PROFORMA ALONG WITH THE FOLLOWING DOCUMENTS DULY VERIFIED WITH ALL RESPECTS MAY ALSO BE SENT TO THIS DIRECTORATE :-

I	UNITED NATIONS PERSONAL HISTORY PROFILE (PHP) FORM (P-11) DULY COMPLETED AND SIGNED BY THE NOMINATED CANDIDATE. PHOTOGRAPH OF THE OFFICER APPLYING FOR THE POST SHOULD BE PLACED ON THE FRONT SIDE OF P-11 FORM AND SIGNATURE IN THE LAST PAGE AT RELEVANT PLACE.
II	UNITED NATIONS EMPLOYMENT AND ACADEMIC CERTIFICATION [ATTACHMENT TO PERSONAL HISTORY PROFILE (P-11)] FORM DULY COMPLETED AND SIGNED BY THE NOMINATED CANDIDATE AS WELL AS THE RELEVANT LOCAL AUTHORITY.
III	PERSONAL DETAILS (BIO-DATA PROFORMA) AS PER ANNEXURE
	EAC FORM (EAC FORM LAST COLUMN MAY PLEASE BE SIGNED BY THE ANY OFFICER AT SECTOR OR ZONAL LEVEL WITH DULY AFFIXED STAMP)

APART FROM THIS, THE FOLLOWING INSTRUCTIONS MAY PLEASE ALSO BE ADHERED TO BEFORE FORWARDING THE NOMINATIONS (.)

1	NO MODIFIED FORMAT OTHER THAN THE SPECIMEN ENCLOSED DULY TYPED WILL BE ENTERTAINED/ACCEPTED AS IT INVITES LOT OF OBSERVATIONS FROM UNHQ (UNDPKO) WHILE FINALIZING THE NOMINATIONS. HAND WRITTEN PHP/EAC WILL NOT BE ENTERTAINED.
2	OFFICERS ARE CLEAR FROM DE/VIG ANGLE.
3	IT MAY BE ENSURED THAT THE OFFICER COMPLETED HIS/HER COOLING OFF PERIOD I.E 03 YEARS FROM ONE DEPUTATION TO ANOTHER.

THE FOLLOWING INFORMATION IN RESPECT OF THE OFFICER MAY ALSO BE FORWARDED TO THIS DIRECTORATE IN THE FOLLOWING PROFORMA :-

Sl. No.	Rank	Name	Unit	DOB	DOA	Edn./Qualification	DE/Vig Clearance	Earlier deputation tenure if any From- To
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

NOMINATIONS RECEIVED AFTER DUE DATE AND INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED (.) IT IS ALSO INFORMED THAT THE NOMINATIONS RECEIVED BY THIS HQRS WILL BE SENT TO MHA ONLY AFTER TAKING INTO CONSIDERATION OPERATIONAL/ADMINISTRATIVE AND OTHER REQUIREMENTS OF THE DEPARTMENT (.) NIL REPORT IS ALSO REQUIRED (.) MSG ENDS //



(GANGA SHANKAR)

ASSTT. INSPECTOR GENERAL (PERS)

Internal :-

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| 1. All DisG, CISF HQrs  | :- For kind information please.                 |
| 2. All AIsG, CISF HQrs  | :- For kind information please.                 |
| 3. AIG/Tech., CISF HQrs | :- With the request to upload the communication |